



## CITY COUNCIL REGULAR MEETING MINUTES - DRAFT

Monday, September 19, 2016, 7:00 PM

City Municipal Center, 616 NE 4th Avenue

---

### I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Melissa Smith and Shannon Turk

Excused: Tim Hazen

Staff: Phil Bourquin, Pete Capell, Leisha Copsey, Sherry Coulter, Jennifer Gorsuch, Cathy Huber Nickerson, Shawn MacPherson, Steve Wall and Alicia Pacheco (intern)


Press: No one from the press was present

### IV. PUBLIC COMMENTS

No one from the public wished to speak.

### V. CONSENT AGENDA

- A. Approved the minutes of the September 6, 2016, Camas City Council Meeting and the Workshop minutes of September 6, 2016.

 [September 6, 2016 Camas City Council Regular Minutes - draft](#)  
[September 6, 2016 Camas City Council Workshop Minutes - draft](#)

- B. Approved the claim checks numbered 130743-130873 in the amount of \$793,079.65.
- C. Authorized the write-off of the August 2016 Emergency Medical Services (EMS) billings in the amount of \$78,565.94. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Pam O'Brien)
-

- D. Authorized Pay Estimate No. 4, Final, to McDonald Excavating, Inc. for the Franklin Neighborhood Improvements South Project in the amount of \$15,280.00 for work through August 31, 2016, and accept the project as complete. This project is financed through the Community Development Block Grant Program with funds obtained from the U.S. Department of Housing and Urban Development (HUD) as well as Camas water and sewer funds. (Submitted by James Carothers)

 [Franklin Neighborhood South Final Pay Estimate](#)

**It was moved by Council Member Carter, seconded by Council Member Smith, to approve the Consent Agenda. The motion carried unanimously.**

## **VI. NON-AGENDA ITEMS**

- A. Staff

There were no comments from staff.

- B. Council

There were no comments from Council.

## **VII. MAYOR**

- A. Announcements

There were no announcements from Mayor Higgins.

- B. Constitution Week Proclamation

 [Constitution Week Proclamation](#)

Mayor Higgins proclaimed September 17-23, 2016, as Constitution Week in Camas.

- C. Mayor's Volunteer Spirit Award

 [September 2016 Eunice Abrahamsen](#)

Mayor Higgins presented Eunice Abrahamsen with the September Mayor's Volunteer Spirit Award.

## VIII. MEETING ITEMS

- A. Ordinance No. 16-016 Adopting a New Chapter 2.30 of the Camas Municipal Code, Establishing a Law Enforcement Officers and Firefighters (LEOFF) Disability Board  
Details: This ordinance will create a local LEOFF Disability Board as required by state law. This item was presented at the September 6, 2016 Council Workshop.  
Presenter: Jennifer Gorsuch, Administrative Services Director

 [Ordinance No. 16-016](#)

**It was moved by Council Member Turk, seconded by Council Member Smith, that Ordinance No. 16-016 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Turk, seconded by Council Member Anderson, that Ordinance No. 16-016 be adopted and published according to law. The motion carried unanimously.**

- B. Resolution No. 16-017 Amending the City of Camas Fee Schedule as Adopted by Resolutions No. 15-018 and 16-008  
Details: This resolution updates the 2016 City of Camas Fee Schedule to include an Impact Fee Deferral Fee for \$500 plus a pass through lien filing and release fee per dwelling.  
Presenter: Cathy Huber Nickerson, Finance Director

 [Resolution No. 16-017](#)


Huber Nickerson and MacPherson responded to questions from Council.

**It was moved by Council Member Chaney, seconded by Council Member Hogan, that Resolution No. 16-017 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Chaney, seconded by Council Member Hogan, that Resolution No. 16-017 be adopted with the amendment to the last sentence that changes the wording in section III to "Fees will be rounded to the nearest whole dollar". The motion carried unanimously.**

- C. Ordinance No. 16-017 Amending the Regulations and Procedures for the Operation and Maintenance of the Camas Cemetery by Adopting Minor Clarification Amendments to Chapter 12.40 of the Camas Municipal Code (CMC) and Repealing Section 12.40.260 of the CMC

Details: This ordinance updates the CMC for current day practices, clarifies the role of the Parks Commission, Finance Director, and the City Clerk. The ordinance also modifies current burial practices and refers to current Revised Code of Washington (RCW) regulations. The changes were presented to the Parks Commission, the Finance Committee and the Administrative Committee.  
Presenter: Cathy Huber Nickerson, Finance Director

 [Ordinance No. 16-017 Cemetery - CMC Chapter 12.40 Cemetery - CMC Chapter 12.40 Redline Version](#)

**It was moved by Council Member Smith, seconded by Council Member Turk, that Ordinance No. 16-017 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Smith, seconded by Council Member Turk, that Ordinance No. 16-017 be adopted and published according to law. The motion carried unanimously.**

Mayor recognized two boy scouts that were in attendance.

#### **IX. PUBLIC COMMENTS**

No one from the public wished to speak.

#### **X. ADJOURNMENT**

The meeting adjourned at 7:20 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.