



CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT

Monday, August 1, 2016, 4:30 PM

City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Higgins called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith and Shannon Turk

Staff: Sam Adams, Phil Bourquin, Pete Capell, Sarah Fox, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Leona Langlois, Heather Rowley, Nick Swinhart, Connie Urquhart, Steve Wall and Alicia Pacheco (intern)

Press: Heather Acheson, Camas-Washougal Post-Record

III. PUBLIC COMMENTS

No one from the public wished to speak.

IV. WORKSHOP TOPICS

A. Utility Taxes Presentation

Details: This presentation included basic information regarding utility taxes as a follow-up to the 2016 Planning Conference discussion of potential revenue options for the 2017-2018 Biennial Budget.

Presenter: Cathy Huber Nickerson, Finance Director

 [Utility Taxes Presentation](#)

Huber Nickerson summarized the presentation and discussion ensued. This item will be placed on the August 15, 2016 Workshop Meeting Agenda for further discussion.

B. City of Camas 2016 2nd Quarter Financial Review

Details: This presentation included a review of the 2016 budget to actuals for revenues and expenses, the investment portfolio, debt outstanding and fund balance projections. It also included an outlook for the remainder of 2016.

Presenter: Cathy Huber Nickerson, Finance Director

 [Financial Performance 2016 2nd Qtr](#)

Huber Nickerson summarized the presentation and discussion ensued.

C. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

Wall informed Council that additional comments had been received regarding the 2 hour parking item being included on the August 1, 2016 Regular Meeting Agenda.

Wall provided an update about the NW 6th Avenue and NW Norwood Street intersection improvements project.

Wall reported that the Slow Sand Water Filtration Plant project is nearing completion.

Wall updated Council about the Forest Home Road and Lacamas Lane slide repair projects and discussion ensued.

Council requested an update regarding the NW Natural pipeline improvement project be provided at a future meeting.

D. Final Plat for the Hills at Round Lake Planned Residential Development, Phase 5

Details: A final plat for the Hills at Round Lake Planned Residential Development (HARL PRD), Phase 5 was submitted for approval, which includes 25 single family lots. The development is located at the intersection of NE Spruce Drive and NE Sitka Drive, also described as tax parcel no.122997-000. HARL PRD is a 333-lot planned residential development, which received master plan approval on October 4, 2010. The master plan includes 13 phases.

Presenter: Sarah Fox, Senior Planner

 [Hills at Round Lake Phase 5 Staff Report](#)
[Hills at Round Lake Phase 5 Plat](#)

This item will be placed on the August 15, 2016 Regular Meeting Agenda for Council's consideration.

E. Community Development Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Phil Bourquin, Community Development Director

Bourquin provided an update about the meeting he attended with the Park and Recreation Board last week.

Bourquin commented about the development progress of the Parklands at Camas Meadows project and the Camas Mixed Use 6th and Birch project.

Bourquin informed Council that staff is actively working to address the workload resulting from the increased building permit requests.

- F. City Administrator Miscellaneous Updates and Scheduling
Details: This is a placeholder for miscellaneous or scheduling items.
Presenter: Pete Capell, City Administrator

Capell introduced Connie Urquhart as the new Library Director.

Capell provided a brief update regarding Fire Chief vacancy for East County Fire and Rescue (ECFR).

Capell informed Council that Comcast is in the process of hiring a new local government representative.

Chaney requested further discussion regarding a previous agenda item D. HARL PRD.

V. COUNCIL COMMENTS AND REPORTS

Mayor and Council Members commented about Camas Days.

Hazen commented about the Parks and Recreation meeting he attended.

Chaney commented about advanced Parks and Recreation facility reservations for Camas citizens.

Hogan and Mayor commented about the Camas Washougal Economic Development Association (CWEDA) they attended.

Mayor commented about Linear Technology Corporation.

Anderson mentioned the upcoming Downtown Camas Association (DCA) Camas Car Show occurring August 6, 2016.

Carter and Smith commented about the Rotary Club of Camas-Washougal Ducky Derby.

Mayor commented about the election occurring August 2, 2016, and encouraged all citizens to vote.

VI. PUBLIC COMMENTS

No one from the public wished to speak.

VII. ADJOURNMENT

The meeting adjourned at 5:43 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.