



## CITY COUNCIL REGULAR MEETING MINUTES - DRAFT

Monday, November 21, 2016, 7:00 PM

City Municipal Center, 616 NE 4th Avenue

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### I. CALL TO ORDER

Mayor Higgins called the meeting to order at 7:00 p.m.

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith and Shannon Turk

Staff: Sam Adams, Bernie Bacon, Phil Bourquin, Pete Capell, James Carothers, Sherry Coulter, Jennifer Gorsuch, Cathy Huber Nickerson, Shawn MacPherson, Heather Rowley, Connie Urquhart, Steve Wall and Alicia Pacheco (intern)

Press: Heather Acheson, Camas-Washougal Post-Record

Mayor Higgins announced that Item F. will be removed from the agenda and will be placed on a future Regular Meeting Agenda.


**A motion was made by Council Member Turk, seconded by Council Member Hazen, that the public hearing for Ordinance No. 16-024 be continued to a date to be set no later than June 1, 2017. The motion carried unanimously.**

### IV. PUBLIC COMMENTS

No one from the public wished to speak.

### V. CONSENT AGENDA

A. Approved the minutes of the November 7, 2016, Camas City Council Meeting and the Workshop minutes of November 7, 2016.

 [November 7, 2016 Camas City Council Workshop Meeting Minutes - Draft](#)  
[November 7, 2016 Camas City Council Regular Meeting Minutes - Draft](#)

B. Approved the automated clearing house and claim checks numbered 131462 - 131580 in the amount of \$413,760.08.

C. Authorized the write-off of the October 2016 Emergency Medical Services (EMS) billings in the amount of \$101,030.87. This was the monthly uncollectable balance

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of Medicare and Medicaid accounts that were not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Pam O'Brien)


- D. Authorized the Mayor to sign an amendment to the Department of Natural Resources (DNR) Interagency Agreement, which extended the performance period of the grant from May 31, 2017, to May 31, 2018. (Submitted by Sarah Fox)

 [Department of Natural Resources \(DNR\) Interagency Agreement](#)

- E. Authorized the Mayor to sign a professional services agreement with Davey Resource Group to provide consulting arborist services in support of the Urban Tree Program in the amount of \$14,715. (Submitted by Sarah Fox)

 [Davey Resource Group Agreement](#)

- F. Authorized Pay Estimate No. 5, Final, to Paul Brothers, Inc. for Cooper's View Park in the amount of \$23,151.90, accepted project as complete and commenced the one year warranty period for landscaping maintenance and plant replacement. The final pay estimate total was 6% over the awarded construction bid. Total project expenditures were \$11,606 under the budgeted amount. The funding and expenditures detail spreadsheets are attached. (Submitted by James Carothers)

 [Cooper's View Park Final Pay Estimate](#)  
[Cooper's View Revenue & Expenditure Summary](#)

**It was moved by Council Member Carter, seconded by Council Member Smith, to approve the Consent Agenda. The motion carried unanimously.**

## VI. NON-AGENDA ITEMS

- A. Staff

There were no comments from staff.

- B. Council

Hogan commented about the Camas High School girls soccer team winning the state championship.

Carter wished everyone a happy Thanksgiving. She also stated that Hometown Holidays is scheduled for December 2, 2016.

Chaney commented about the proposed Utility Tax.

## VII. MAYOR

- A. Announcements

Mayor Higgins commented about the Camas High School football semi-final game scheduled for November 26, 2016.

B. Mayor's Volunteer Spirit Award

 [November 2016 Gene Marlow](#)

Mayor Higgins presented Gene Marlow with a Volunteer Spirit Award.

## VIII. MEETING ITEMS

A. Ordinance No. 16-019 Revising Camas Municipal Code (CMC) Chapter 14.02 Relating to Stormwater Control

Details: The City's current National Pollution Discharge Elimination System (NPDES) Stormwater Permit issued by the Department of Ecology requires the City to adopt the latest Stormwater Management Manual for Western Washington (SWMMWW) and Low Impact Development principles for new development and redevelopment. This ordinance resolves this requirement, removes duplicative language already cited in the SWMMWW and adds clarifying language regarding the ownership and maintenance of private stormwater facilities.

Presenter: Sam Adams, Utilities Manager

 [Ordinance No. 16-019 Adopting a Revised CMC Chapter 14.02](#)


**It was moved by Council Member Turk, seconded by Council Member Smith, that Ordinance No. 16-019 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Turk, seconded by Council Member Smith, that Ordinance No. 16-019 be adopted and published according to law. The motion carried unanimously.**

B. Public Hearing for NE Dallas Street Community Development Block Grant (CDBG) Proposed Application

Details: Conducted a public hearing to provide citizens an opportunity to give public testimony regarding the submittal of a 2017 grant application for road rehabilitation, sidewalk and ADA access improvements, and replacement of water and sewer mains and services on NE Dallas Street from NE 17th Avenue to NE 21st Avenue.

Presenter: James Carothers, Engineering Manager

 [2017 CDBG Project Map](#)  
[2017 CDBG Application Memo](#)  
[Eligible CDBG Areas Map](#)

Mayor Higgins opened the public hearing at 7:16 p.m.

The following members of the public offered testimony:

Ron Durkee, 1238 NE 4th Avenue, Camas  
Dena Hooser, 503 NE 19th Avenue, Camas

The public hearing was closed at 7:23 p.m.

**It was moved by Council Member Chaney, seconded by Council Member Smith, to direct staff to submit an application for the NE Dallas Street improvements to the 2017 Community Development Block Grant (CDBG). The motion carried unanimously.**


- C. Public Hearing for Astound Broadband, LLC Franchise Agreement  
Details: Conducted a public hearing to provide citizens an opportunity to give public testimony regarding the proposal of an ordinance to establish an agreement between the City of Camas and Astound Broadband, LLC. This ordinance allows Astound Broadband to install, operate and maintain fiber optic telecommunication lines within the City of Camas rights-of-way. This agreement prohibits Astound Broadband from providing cable television service.  
Presenter: James Carothers, Engineering Manager

 [Draft Ordinance Astound Franchise Agreement](#)

Mayor Higgins opened and closed the public hearing at 7:28 p.m. No one from the public wished to speak.

**It was moved by Council Member Smith, seconded by Council Member Carter, to place the Astound Broadband franchise agreement ordinance on the December 5, 2016 Regular Meeting Agenda. The motion carried unanimously.**

- D. Ordinance No.16-025 Repealing Chapter 2.68 of the Camas Municipal Code (CMC)  
Details: Staff proposed to delete Chapter 2.68 of the CMC titled Personnel Vacations and Leaves of Absences in its entirety. The material will be covered in the bargaining contracts and employee handbook.  
Presenter: Pete Capell, City Administrator

 [Ordinance 16-025 Repealing CMC 2.68  
Current Chapter 2.68 Personnel Vacations and  
Leaves of Absence  
Worker's Compensation for on the Job Injuries](#)

**It was moved by Council Member Smith, seconded by Council Member Carter, that Ordinance No. 16-025 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Smith, seconded by Council Member Carter, that Ordinance No. 16-025 be adopted and published according to law. The motion carried unanimously.**


- E. Resolution No. 16-019 Amending the City of Camas Fee Schedule as Adopted by Resolution No. 16-017  
Details: The 2017 City of Camas fee schedule reflects increases of 1.5% cost of living based upon the Portland/Vancouver Consumer Price Index (CPI) as of August 2016, and rounded to the nearest dollar.  
Presenter: Cathy Huber Nickerson, Finance Director

 [Resolution No. 16-019 Revising the Fee Schedule for 2017](#)

**It was moved by Council Member Turk, seconded by Council Member Smith, that Resolution No. 16-019 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Turk, seconded by Council Member Smith, that Resolution No. 16-019 be adopted. The motion carried unanimously.**

- G. Resolution No. 16-018 Finding and Declaring a Substantial Need for Using the 101% Limit Factor Under Revised Code of Washington (RCW) Chapter 84.55  
Details: The current implicit price deflator (IPD) limit is under 1% at .953%. This resolution allows Council to approve a 1% property tax increase for the 2017 property tax levy by declaring the City has a "substantial need" for the full 1% to help fund public safety, transportation, parks and recreation and facilities.  
Presenter: Cathy Huber Nickerson, Finance Director

 [Resolution No. 16-018 Substantial Need for 2017 Property Tax Levy](#)

**It was moved by Council Member Smith, seconded by Council Member Carter, that Resolution No. 16-018 be read by title only. The motion carried unanimously.**

**A motion was made by Council Member Smith, seconded by Council Member Carter, that Resolution No. 16-018 be adopted. The motion passed by the following vote:**

**Yes:** Council Member Anderson, Council Member Carter, Council Member Chaney, Council Member Hazen, Council Member Hogan, Council Member Smith and Council Member Turk


- H. Public Hearing for 2017 Property Tax Levy  
Details: This public hearing provided citizens an opportunity to give public testimony regarding the 2017 General Fund Levy, the Emergency Medical Services (EMS) Levy and the Voted Library Bond Levy. If Council elected to not approve the Utility Tax ordinance, the General Fund Levy was recommended to increase by the implicit price deflator (IPD) rate of .953% and by .047% for substantial need for the total increase to the lawful limit of 1%. If Council had approved the Utility Tax Ordinance, the General Fund Levy was recommended to

be reduced by \$264,000 after increasing the levy by the lawful limit of 1%. The EMS Levy was recommended to increase by the IPD rate of .953% and by .047% for substantial need for the total increase to the lawful limit of 1%. The Voted Library Bond Levy was recommended at the 2017 debt service obligation.

Presenter: Cathy Huber Nickerson, Finance Director

Mayor Higgins opened and closed the public hearing at 7:36 p.m. No one from the public wished to speak.

- I. Ordinance No. 16-020 2017 Ad Valorem Taxes for the General Fund  
Details: Council considered two property tax ordinances for the General Fund. The first ordinance provided for 1% increase after approving Resolution No. 16-018, as provided by law. If Council had approved Ordinance No. 16-024 authorizing the use of utility taxes on telephone (1%), cable (1%), storm water (3%) and solid waste (3%), then Council could have considered approving the alternate Ordinance No. 16-020 reducing property taxes by 1.45%.  
Presenter: Cathy Huber Nickerson, Finance Director

 [Ordinance No. 16-020 Ad Valorem Taxes for General Fund for 2017-1%](#)  
[Ordinance No. 16-020 Ad Valorem Taxes for General Fund for 2017-Reduction](#)

**It was moved by Council Member Turk, seconded by Council Member Smith, that Ordinance No. 16-020, not including utility taxes, be read by title only. The motion carried unanimously.**

**It was moved by Council Member Turk, seconded by Council Member Smith, that Ordinance 16-020, not including utility taxes, be adopted and published according to law. The motion carried unanimously.**

- J. Ordinance No. 16-021 2017 Emergency Medical Services (EMS) Levy  
Details: Ordinance No. 16-021 sets the 2017 EMS Levy for the City of Camas, allowing for a 1% property tax increase as a result of finding substantial need for the 2017 budget and considering public testimony.  
Presenter: Cathy Huber Nickerson, Finance Director

 [Ordinance No. 16-021 EMS Levy](#)

**It was moved by Council Member Hogan, seconded by Council Member Carter, that Ordinance No. 16-021 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Hogan, seconded by Council Member Anderson, that Ordinance No. 16-021 be adopted and published according to law. The motion carried unanimously.**

- K. Ordinance No. 16-022 Levying 2017 Ad Valorem Taxes for the Unlimited Tax General Obligation (GO) Bonds  
Details: Ordinance No. 16-022 sets the 2017 Unlimited Tax GO Bond property

tax levy, which increases the property tax levy by \$1,000 to meet debt service obligations and after considering public testimony.


Presenter: Cathy Huber Nickerson, Finance Director

 [Ordinance No. 16-022 Ad Valorem Taxes for GO Bonds](#)

**It was moved by Council Member Smith, seconded by Council Member Carter, that Ordinance No. 16-022 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Smith, seconded by Council Member Carter, that Ordinance No. 16-022 be adopted and published according to law. The motion carried unanimously.**

- L. Public Hearing for Ordinance No. 16-023 Adopting the 2017-2018 Biennial Budget Details: Conducted a public hearing to provide citizens an opportunity to give public testimony regarding the 2017-2018 Biennial Budget. Council then considered the 2017-2018 Biennial Budget ordinance.  
Presenter: Cathy Huber Nickerson, Finance Director

 [Ordinance No. 16-023 Adopting the 2017-2018 Biennial Budget](#)

Mayor Higgins opened the public hearing at 7:42 p.m.

The following member of the public offered testimony:  
Frank McCafferty, 2415 NW Ivy Street, Camas

The public hearing closed at 7:48 p.m.

Mayor Higgins commended staff and the Finance Committee for the work involved with the budget process.

**It was moved by Council Member Turk, seconded by Council Member Chaney, that Ordinance No. 16-023 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Turk, seconded by Council Member Chaney, that Ordinance No. 16-023 be adopted and published according to law. The motion carried unanimously.**

- M. Public Hearing for Ordinance No. 16-026 Amending the 2016 Budget Details: This public hearing provided citizens an opportunity to give public testimony regarding amending the 2016 Budget with the Fall Omnibus packages.  
Presenter: Cathy Huber Nickerson, Finance Director

 [Ordinance No. 16-026 Amending 2016 Budget Attachment A 2016 Fall Omnibus](#)

Mayor Higgins opened the public hearing at 7:57 p.m.

The public hearing will remain open until the December 5, 2016 Regular Meeting.

**It was moved by Council Member Chaney, seconded by Council Member Smith, that the public hearing remain open and that the ordinance be placed on the December 5, 2016 Regular Meeting. The motion carried unanimously.**

#### **IX. ITEMS REMOVED FROM AGENDA**

- F. Public Hearing for Ordinance No. 16-024 Establishing a Utility Tax to Provide Revenue for City Services and Capital Facilities (This item was removed from the agenda)

Details: Conduct a public hearing to provide citizens an opportunity to give public testimony regarding utility taxes on telephone, cable television, solid waste and storm water drainage.

Presenter: Cathy Huber Nickerson, Finance Director

 [Ordinance No. 16-024 Establishing a Utility Tax](#)

#### **X. PUBLIC COMMENTS**

No one from the public wished to speak.

#### **XI. ADJOURNMENT**

The meeting adjourned at 7:59 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.