



**CITY COUNCIL REGULAR MEETING MINUTES - DRAFT**  
**Monday, May 4, 2015, 7:00 PM**  
**City Municipal Center, 616 NE 4th Avenue**

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**I. CALL TO ORDER**

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith, and Shannon Turk

Staff: Bernie Bacon, Phil Bourquin, Pete Capell, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Robert Maul, Shawn MacPherson, Steve Wall, and Alicia Pacheco (intern)

Press: No one from the press was present.

**IV. PUBLIC COMMENTS**

Joe Lévesque, 2682 NW Norwood, Camas, commented on economic development and affordable housing.

Dan Duringer, 1527 NW Franklin Street, Camas, commented on the Camas Smoke Shop.

Mayor Higgins and Phil Bourquin responded to comments surrounding the smoke shop.

Michael Moses, 2421 NW Lacamas Drive, Camas, thanked the Council for their service.




Mark Mailhot, 903 NW Fargo Street, Camas, commented on the Camas Smoke Shop.

**V. CONSENT AGENDA**

- A. Approved the minutes of the April 20, 2015 Camas City Council Meeting and the Workshop minutes of April 20, 2015.

 [April 20, 2015 City Council Regular Meeting Minutes - DRAFT](#)  
[April 20, 2015 City Council Workshop Meeting Minutes - DRAFT](#)

- B. Approved the claim checks numbered 125775-125900 in the amount of \$790,954.23.

- C. Authorized the write-off of a utility account in the amount of \$321.22. This amount represents an unpaid final billing for water, sewer, garbage, recycling and storm water service for the period of 9/15/14 - 12/23/14. (Submitted by Pam O'Brien)
  
- D. Authorized the Mayor to sign the Materials Testing Services Contract with Columbia West Engineering for Project WS-709C Slow Sand Water Filtration Plant and Project WS-714 STEP Sewer Transmission Main in the amount not to exceed \$36,525.00. (Submitted by James Carothers)
  -  [Columbia West Testing Contract](#)
  
- E. Authorized the Mayor to sign the Service Agreement between the City of Camas and the Treasure House for a Low Income Assistance Program. (Submitted by Cathy Huber Nickerson)
  -  [Services Agreement with the City of Camas and Treasure House](#)
  
- F. Authorized the Mayor to sign the Professional Services Agreement for Hearings Examiner Services at a rate of \$175 per hour. (Submitted by Phil Bourquin)
  -  [Hearings Examiner PSA Modification 2015](#)

**It was moved by Council Member Anderson, seconded by Council Member Smith, to approve the Consent Agenda. The motion carried unanimously.**

## **VI. NON-AGENDA ITEMS**

### **A. Staff**

There were no items from staff.

### **B. Council**

Hogan commented on the Camas Plant & Garden Fair on May 9, 2015.

Anderson inquired about the Joint Policy Advisory Committee (JPAC) scheduling.

## **VII. MAYOR**

### **A. Announcements**

The Mayor had no announcements.

### **B. Buddy Poppy Sale Proclamation May 15, 2015**

 [Buddy Poppy Proclamation May 15, 2015](#)

Mayor Scott Higgins proclaimed May 15, 2015 as Buddy Poppy Sale Day in Camas.

C. Elder Abuse Awareness Day Proclamation June 4, 2015

 [Elder Abuse Awareness Day June 2015](#)

Mayor Scott Higgins proclaimed June 4, 2015, as Elder Abuse Awareness Day in Camas.

## VIII. MEETING ITEMS

- A. Resolution No. 15-006 Establishing an Emergency Utility Assistance Program  
Details: This resolution provides for the City of Camas to provide emergency assistance to low income utility customers in paying their utility bills.  
Presenter: Cathy Huber Nickerson, Finance Director

 [Resolution Establishing Emergency Utility Assistance Program](#)


**It was moved by Council Member Turk, seconded by Council Member Hogan, that this Resolution be read by title only. The motion carried unanimously.**

**It was moved by Council Member Turk, seconded by Council Member Hogan, that this Resolution be adopted. The motion carried unanimously.**

- B. Resolution 15-007 Amending the City of Camas Fee Schedule as Adopted by Resolution No. 15-001

Details: This resolution is to amend the City's Fee Schedule for Fire Marshal Fees, Parks & Recreation Fees, Utility Billing related fees and Equipment Rental Rates.

Presenter: Cathy Huber Nickerson, Finance Director

 [Resolution amending the Camas fee schedule](#)  
[2015 Revised Fee Schedule 05\\_04\\_2015](#)

**It was moved by Council Member Anderson, seconded by Council Member Hogan, that this Resolution be read by title only. The motion carried unanimously.**

**It was moved by Council Member Anderson, seconded by Council Member Hogan, that this Resolution be adopted. The motion carried unanimously.**

- C. Grand Ridge Annexation Area 10% Notice of Intent  
Details: The City of Camas will determine if they will accept a 10% Notice of Intent to annex unincorporated land into the City limits by initiating parties.  
Presenter: Robert Maul, Planning Manager

 [10% Petition Staff Report](#)

[Grand Ridge Map](#)

[Grand Ridge Option 2](#)

[10% Signatures](#)

[Annex Plans Grand Ridge Affected Parcels 10%](#)

[Grand Ridge Area Option 2 Properties](#)

[Notice of Public Meeting](#)

**A motion was made by Council Member Turk, seconded by Council Member Anderson, that the 10% Notice of Intent to annex the Grand Ridge area, but to geographically modify the boundary as depicted in Figure 2 of Staff's Report, and to require the simultaneous adoption of a proposed zoning regulation, and that the City will require the assumption of all or any portion of existing City indebtedness by the area to be annexed, be approved. The Motion carried unanimously.**

#### **IX. PUBLIC COMMENTS**

No one from the public wished to speak.

#### **X. ADJOURNMENT**

The meeting adjourned at 8:04 p.m.