



**CITY COUNCIL REGULAR MEETING MINUTES - FINAL**  
**Monday, March 5, 2018, 7:00 PM**  
**City Hall, 616 NE 4th Avenue**

---

**I. CALL TO ORDER**

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Deanna Rusch, Melissa Smith and Shannon Turk

Staff: Phil Bourquin, Pete Capell, Leisha Copsey, Sherry Coulter, Cathy Huber Nickerson, Mitch Lackey, David Schultz, Steve Wall and Alicia Pacheco (intern)

Press: Kelly Moyer, Camas-Washougal Post-Record

**IV. PUBLIC COMMENTS**

No one from the public wished to speak.

**V. CONSENT AGENDA**

- A. Approved the February 20, 2018, Camas City Council Regular and Workshop meeting minutes.

 [February 20, 2018 Camas City Council Regular Meeting Minutes - Draft](#)  
[February 20, 2018 Camas City Council Workshop Meeting Minutes - Draft](#)

- B. Approved automated clearing house and claim checks numbered 136363 to 136465 in the amount of \$627,190.31. Approved automated clearing house, direct deposit and payroll checks numbered 7557 to 7565 and payroll accounts payable checks numbered 135399 through 135412 in the amount of \$1,846,819.18. Approved electronic payments for the month of February in the amount of \$78,107.82.

- C. Authorized Pay Estimate No. 6 Final, to Northeast Electric, LLC for the NW Pacific Rim Roadway Illumination Project in the amount of \$23,336.00 for work through January 31, 2018, and accept the project as complete. 2018 budget allocation for this project will be covered in the spring omnibus. (Submitted by James Carothers)

 [Pacific Rim Illumination Final Pay Estimate](#)

**It was moved by Council Member Carter, seconded by Council Member Turk, to approve the Consent Agenda. The motion carried by the following vote:**

Yes: Council Member Anderson, Council Member Carter, Council Member Chaney, Council Member Hogan, Council Member Rusch and Council Member Turk

Abstain: Council Member Smith

## **VI. NON-AGENDA ITEMS**

### **A. Staff**

There were no comments from staff.

### **B. Council**

There were no comments from Council.

## **VII. MAYOR**

### **A. Announcements**

Mayor Higgins commented about Tim Hazen's tenure as a former City Council Member and presented him with a plaque to show appreciation for his devoted service to the citizens of Camas.

### **B. Mayor's Volunteer Spirit Award**

 [February 2018 Dave Pinkernell](#)

Mayor Higgins presented Dave Pinkernell with a Volunteer Spirit Award.

## **VIII. MEETING ITEMS**

- A. Public Hearing for Ordinance No. 18-006 Relating to Helmet Requirements**  
Details: This was a public hearing to hear public testimony about adopting an ordinance to require the use of a bicycle helmet by any person operating or riding on a bicycle, in-line skates, roller skates, scooter, unicycle, or skateboard when being used upon any public area within the City. Violation of this ordinance would be a civil infraction, which can be issued by a police officer. The parent or guardian, in certain circumstances, can be held responsible for the minor who is found in violation of the ordinance. The ordinance contains a provision whereby the court may waive, reduce or suspend the civil penalty in certain circumstances, as determined by the court.  
Presenter: Mitch Lackey, Chief of Police

 [Ordinance No. 18-006 Relating to Helmet Requirements](#)

The public hearing was opened on February 20, 2018, and was continued to the March 5, 2018 Regular Council meeting.

No one from the public wished to speak at tonight's meeting.

The public hearing was closed at 7:13 p.m.

**It was moved by Council Member Smith, seconded by Council Member Rusch, that Ordinance No. 18-006 be read by title only. After discussion, the motion carried unanimously.**

**It was moved by Council Member Smith, seconded by Council Member Anderson, that Ordinance No. 18-006, with the correction to Item D to delete the words "or practice of the person", be adopted and published according to law. The motion passed by the following vote:**

**Yes:** Council Member Anderson, Council Member Carter, Council Member Hogan, Council Member Smith and Council Member Turk

**No:** Council Member Chaney and Council Member Rusch

- B. Ordinance No. 18-004 Amending Section 9.36.010(A) of the Camas Municipal Code (CMC)

Details: Washington State's move to legalize recreational marijuana created certain conflicts with existing municipal codes. By adopting by reference the statutory language found in the Revised Code of Washington (RCW) Chapter 69.50, these conflicts are resolved.

Presenter: Mitch Lackey, Chief of Police

 [Ordinance No. 18-004 Amending CMC 9.36.010\(A\)](#)

**It was moved by Council Member Hogan, seconded by Council Member Smith, that Ordinance No. 18-004 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Hogan, seconded by Council Member Rusch, that Ordinance No. 18-004 be adopted and published according to law. The motion carried unanimously.**

- C. Ordinance No. 18-005 Authorizing the Adoption of Rules Associated with Charges for Providing Public Records

Details: This ordinance will allow the City to collect fees for public records requests as outlined in RCW 42.56, following the State's recommended fees. This item was previously presented at the February 5, 2018 Council Workshop.

Presenter: Pete Capell, City Administrator


 [Ordinance No. 18-005 Authorizing Charges for Providing Public Records](#)

**It was moved by Council Member Turk, seconded by Council Member Smith, that Ordinance No. 18-005 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Turk, seconded by Council Member Smith, that Ordinance No. 18-005 be adopted and published according to law. The motion carried unanimously.**

- D. Resolution No. 18-004 Establishing a Ten Minute Time Limit for Two Parking Spaces on NE Birch Street between NE 3rd Avenue and NE 4th Avenue  
Details: This resolution sets the parking limit at 10 minutes for two spaces on the west side of NE Birch Street between NE 3rd Avenue and NE 4th Avenue. IQ Credit Union has recently reopened the branch at NE 4th and Birch for transactions. IQ's request to change two 2-hour parking limit spaces to 10-minute spaces in front of the credit union's office went before the Parking Advisory Committee on September 12, 2017. The committee voted to recommend to Council the requested parking time limit change of 2 spaces from 2 hours to 10 minutes.

Presenter: James Carothers, Engineering Manager

 [Resolution No. 18-004 NE Birch Street 10 Minute Parking](#)  
[NE Birch Street 10 Minute Parking Request Graphic](#)

After the Council agenda was published, it was discovered that there was an error in the resolution. The error was corrected and the updated resolution was distributed to Council prior to the meeting.

**It was moved by Council Member Carter, seconded by Council Member Hogan, that Resolution No. 18-004 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Rusch, seconded by Council Member Carter, that Resolution No. 18-004 be adopted. The motion carried unanimously.**

- E. Resolution No. 18-002 Addendum to the Inter-Local Agreement with the Camas School District (CSD) for the School Resource Officer (SRO)  
Details: This resolution authorizes an addendum for the SRO inter-local agreement. The addendum modifies the compensation by the CSD to include the cost of the State's contribution of the LEOFF 2 pension for the SRO.

Presenter: Cathy Huber Nickerson, Finance Director

 [Resolution No. 18-002 School Resource Office Interlocal Addendum](#)  
[Addendum to Inter-local Agreement](#)

**It was moved by Council Member Carter, seconded by Council Member Smith, that Resolution No. 18-002 be read by title only. The motion carried unanimously.**


**It was moved by Council Member Carter, seconded by Council Member**

**Rusch, that Resolution No. 18-002 be adopted. The motion carried unanimously.**

- F. Resolution No. 18-003 Amending the City of Camas Fee Schedule as Adopted by Resolution No. 17-015

Details: The 2018 Fee Schedule was prepared in early Fall 2017. Legislative changes and analysis of cost recovery required a few fees to be updated. Staff reviewed these fee changes at the February 5, 2018 Council Workshop.

Presenter: Cathy Huber Nickerson, Finance Director

 [Resolution No. 18-003 Amending Fee Schedule](#)

**It was moved by Council Member Carter, seconded by Council Member Smith, that Resolution No. 18-003 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Carter, seconded by Council Member Smith, that Resolution No. 18-003 be adopted. The motion carried unanimously.**

## **IX. PUBLIC COMMENTS**

No one from the public wished to speak.

## **X. EXECUTIVE SESSION**

- A. Property Acquisition.

At 7:43 p.m., Mayor Higgins recessed the meeting. The City Council met in an Executive Session regarding property acquisition per RCW 42.30.110.

He stated that the Executive Session was scheduled to last approximately 15 minutes and that no action would be taken. It was held in the Mayor's office at City Hall. Elected officials present were: Mayor Higgins and Council Members Anderson, Carter, Chaney, Hogan, Rusch, Smith and Turk. Others present were City Attorney David Schultz and City Administrator Pete Capell.

The executive session concluded and Mayor Higgins reconvened the meeting at 8:01 p.m.

## **XI. ADJOURNMENT**

The meeting was adjourned at 8:02 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.