



CITY COUNCIL WORKSHOP MEETING MINUTES
Monday, January 5, 2015, 4:30 PM
City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:30 p.m.

II. ROLL CALL

Staff: Bernie Bacon, Kristin Berquist, Phil Bourquin, Pete Capell, Curleigh Carothers, Cathy Huber Nickerson, Mitch Lackey, Eric Levison, Robert Maul, and Nick Swinhart

Press: No one from the press was present

III. PUBLIC COMMENTS

There were no comments from the public.

IV. WORKSHOP TOPICS

A. Jones Creek Flow Monitoring Interlocal Agreement

Details: To assist in the operation of the City's proposed slow sand water filtration plant that will be under construction in 2015 at the Headworks Property, the City will need to monitor stream flow data in either Jones Creek or Boulder Creek. Clark County has existing flow monitoring equipment in Jones Creek located upstream of the City's proposed filtration plant that they were going to remove due to budget constraints. The attached Interlocal Agreement will allow the County to continue collecting flow data from Jones Creek that will be forwarded to the City. In exchange, the City will reimburse the County for actual time worked. The annual cost is estimated to be \$4,120 which will be paid out of the Water Utility fund.

Presenter: Steve Wall, Utilities Manager

 [012015 Interlocal Agreement City of Camas and Clark County Jones Creek Flow Monitoring Project EXECUTED](#)

Steve will look at the discrepancy in the numbers between the Interlocal Agreement Attachment A on page 4 and the table on page 6. The amount listed the page 6 of the table is correct.

This agenda item will be included on the January 17, 2015, Consent Agenda.

- B. NUGA Sewer Alternatives Analysis Amendment No. 2
Details: The City Council approved a professional services contract with BergerABAM in September 2014 and a first amendment in October 2014 to complete an alternatives analysis and select a preferred alternative to provide sewer service to the North Urban Growth Area (NUGA). The project team has developed a draft alternatives analysis with cost estimates and work efforts for the original scoped tasks are nearing completion. A second amendment in the amount of \$19,500 is attached for consideration that will allow the project team to develop a sewer system phasing program for the preferred alternative and develop a detailed cost estimate and schedule with the goal of being able to meet the near-term needs of the development community.
Presenter: Steve Wall, Utilities Manager

 [011515 BergerABAM Preliminary Engineering NUGA Sewer Service Alternative Analysis - Supplemental Budget](#)

This agenda item will be included on the January 17, 2015, Consent Agenda.

- C. Pay Estimate No. 3 for project P-899 Fallen Leaf Lake ADA Ramp
Details: Pay Estimate No. 3 is in the amount of \$20,015.23 is for work completed through December 19, 2014. This project is fully funded in the City's adopted 2014 Budget.
Presenter: Steve Wall, Utilities Manager


 [P-899 Fallen Leaf Lake ADA Ramp Pay Estimate 3](#)
[Fallen Leaf ADA Ramp 1](#)
[Fallen Leaf ADA Ramp 2](#)
[Fallen Leaf ADA Ramp 3](#)

This was also placed on the January 5, 2015, Consent Agenda.

- D. Public Works Miscellaneous and Updates

There were no miscellaneous or update items.

- E. Change Order No. 1 for Project S-583 NW 18th Avenue Bike & Pedestrian Trail Link in the amount of \$6,021.49. (Submitted by James Carothers, Engineering Manager)

 [Project S-583 Change Order No. 1](#)

This agenda item will be included on the January 17, 2015, Consent Agenda.

- F. Community Development Miscellaneous and Updates

Phil Bourquin, Community Development Director, informed Council that the Columbia River Economic Development Council (CREDC) annual agreement for services in the amount of \$25,150 will be included on the Consent Agenda for January 17, 2015.

Bourquin updated Council on the progress of completing the Camas Meadows Drive project.

- G. Professional Services Agreement with Lynn Wittwer, MD
Details: Doctor Wittwer is the long time medical program director in charge of Clark County prehospital resources. Doctor Wittwer is having all county agencies sign new professional services agreements for his continued oversight. In the case of the Camas-Washougal Fire Department (CWFD) (and all other county fire departments), the fire chief is being asked to sign this agreement. This action will require council authorization.

Presenter: Nick Swinhart, Fire Chief

 [Wittwer Contract](#)

This agenda item will be included on the January 17, 2015, Consent Agenda.

- H. Surplus Outdated Fire Apparatus
Details: Following the completion of the merger/contract between Camas and Washougal, the fire department finds itself with an excess of old and obsolete fire apparatus that are expensive to maintain. Additionally, few meet current minimum safety standards. After consultation with command staff, the department is recommending the following vehicles be declared surplus: 1998 ALF ladder truck, 1988 Seagraves pumper, and a 1978 Mack pumper. The department is recommending use of a national advertiser to list the vehicles for sale. At this time staff has no way of knowing the amount of revenue the sale of these vehicles will bring in to the department.
Presenter: Nick Swinhart, Fire Chief

This agenda item will be included on the January 17, 2015, Consent Agenda.

I. City Administrator Miscellaneous Updates and Scheduling

Pete Capell, City Administrator, informed Council that the agenda was prepared with the new Granicus software and the minutes will also be prepared with the new software. There were a few glitches that will need to be worked out. He noted that it is going to be a great time saver. The old system took a full day to prepare the agenda. The new software produces the agenda very quickly. The review process is vastly improved too. He added that as staff becomes more experienced, he is confident that the software will pay for itself with the reduced hours required by staff to produce the agenda and minutes.

Capell reported that the City's Annual Planning Conference is Friday, January 16th and Saturday, January 17th. The agenda is as follows:

Friday, January 16, 2015

- Introductions & Opening Remarks (1:00 p.m.)
- Flag Page (1:30 p.m.)
- Break (2:30 p.m.)
- Vision 2035 (2:45 p.m.)
- Strategic Plan (3:30 p.m.)
- Community Center (4:15 p.m.)
- Public Comment/Closing Review (4:45 p.m.)
- Joint Meeting with the Camas School Board (5:00 p.m.) - dinner will be provided
- Adjournment

Saturday, January 17, 2015

- Opening Comments/ Planning Conference Agenda Review (9:00 a.m.)
- Recognition of Library Director, David Zavortink (9:10)
- Community Development Work Plan (9:15 a.m.)
- Comprehensive Plan (9:30 a.m.)
- Break (10:15 a.m.)
- LED Street Lighting (10:30 a.m.)
- Public Works Reorganization (11:00 a.m.)
- Adjournment of Planning Conference (11:45 a.m.)
- Regular Council Meeting (11:45 a.m.)
- Adjournment (noon)
- Luncheon and event honoring Linda Dietzman (noon) - lunch will be provided

Capell asked Council to complete their Flag Page by Friday, January 9th.

Capell also informed Council that applications for the Council vacancy are due on Friday, January 9th. One application has been received, but Capell anticipates five or six more. Interviews are scheduled for Monday, January 26, 2015, at 4:30 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.

V. COUNCIL COMMENTS AND REPORTS

Turk commented about the Camas 2035 Vision Summit.

Mayor commented about the opening of Feast 316 in downtown Camas and the other restaurants that are expanding or coming to the downtown area. He commended the Camas Police Department for their service to the community.

Hogan and Mayor commented about the Salvation Army Bell Ringing event and how generous the citizens of Camas are.

Dietzman commented about First Friday and that it included more activities for young children. She thanked everyone for their well wishes and the expressions of appreciation for the work the Council does.

Hogan commented about the Downtown Camas Association (DCA) as a member of the Washington State Main Street Program.

Anderson commented about C-Tran Board representation that begins this year for the City of Camas and Council's position of being proactive in caring for Lacamas Lake.

Chaney commented on his renewed enthusiasm for the new year.

VI. PUBLIC COMMENTS

Chris Kralik, 631 NW 18th Loop, Camas, commented about the Camas Police and Fire Departments and the care of Lacamas Lake.