



CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT

Monday, September 21, 2015, 4:30 PM

City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Melissa Smith and Shannon Turk

Excused: Steve Hogan

Staff: Sam Adams, Bernie Bacon, Phil Bourquin, Pete Capell, James Carothers, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Robert Maul, Nick Swinhart, Steve Wall and Alicia Pacheco (student intern)

Press: Heather Acheson, Camas-Washougal Post-Record

III. PUBLIC COMMENTS

No one from the public wished to speak.

IV. WORKSHOP TOPICS

A. Downtown Camas Association Update

Details: The Downtown Camas Association (DCA) provided an update to City Council about current activities.

Presenters: Caroline Mercury, DCA Board President, and Carrie Schulstad, DCA Executive Director

 [Downtown Camas Association Update](#)

[Survey Results](#)

B. Emergency Management

Details: This is the first in a series of three workshops regarding disaster decision making and the role of policy makers. This first workshop provided an overview of crisis leadership and decision making.

Presenters: Scott Johnson, CRESA, Emergency Management Division Manager and Jason Hetherington, CRESA, Emergency Management Coordinator

 [Crisis Decision Making for Public Officials](#)

C. City of Camas 2016 Budget Re-Adoption Overview

Details: This presentation provided context for the 2016 Budget Re-Adoption process. It reviewed the sustainability of the City's General Fund with the increasing costs of providing

services. Attached is a background presentation for City Council's review as well as the presentation, which was discussed during the City Council Workshop.
Presenter: Pete Capell, City Administrator and Cathy Huber Nickerson, Finance Director

 [Workshop Presentation](#)


[City of Camas 2016-2020 Budget Outlook Background Presentation](#)

Huber and Capell provided a 2016 Budget Re-Adoption overview. This item will be placed on a future Council Workshop Agenda.

D. Amendment to the Utility Code for Garbage Service

Details: This presentation discussed a minor change to the Utility Code for garbage service. This change would charge customers an administrative fee to change service levels, not just for the removal and replacement of the garbage can size.

Presenter: Cathy Huber Nickerson, Finance Director

 [Ordinance amending CMC 13 84 010\(D\) for Garbage Service](#)

This item will be placed on a future Council Workshop Agenda.

E. BergerABAM Preliminary Engineering North Urban Growth Area (NUGA) Sewer Service Alternative Analysis Consultant Services Supplemental Budget

Details: BergerABAM has been under contract since September 2014, to support the City of Camas efforts for the North Urban Growth Boundary Sewer Alternatives Analysis. Their existing Scope of Services No. 2 approved on October 20, 2014, in the amount of \$77,475.00, has been spent. Several months ago, staff asked BergerABAM to edit report figures and update graphics in support of the project. This additional work was conducted outside of BergerABAM's original scope of services. BergerABAM requested approval of a supplemental budget in the amount of \$1,225.00. There is sufficient budget in the Water/Sewer Fund to cover these additional expenses.

Presenter: Sam Adams, Utilities Manager

 [NUGA Sewer Supplemental Budget Request](#)

This item will be placed on the October 5, 2015 Consent Agenda for Council's consideration.

F. Parking Advisory Committee Recommendation

Details: The Downtown Parking Advisory Committee met on September 9, 2015. The committee voted unanimously to recommend to Council one parking time limit change to one space in the downtown core. There are currently two 10-minute parking spaces on the block of NE Cedar Street between 4th and 5th Avenues. One of these spaces is the northernmost spot on the east side of the road. The 10-minute time limit for this space was originally requested by the adjacent liquor store owner. There is now an acupuncture business adjacent to this spot. The recommendation from the committee is to change the parking time limit of this space to 3 hours.

Presenter: James Carothers, Engineering Manager

 [Parking Change Recommendation map](#)

This resolution will be placed on the October 5, 2015 Regular Council Meeting Agenda for Council's consideration.

G. Community Development Miscellaneous and Updates
Details: This is a placeholder for miscellaneous or emergent items.
Presenter: Phil Bourquin, Community Development Director
There were no Community Development miscellaneous items or updates.

H. Public Works Miscellaneous and Updates
Details: This is a placeholder for miscellaneous or emergent items.
Presenter: Steve Wall, Public Works Director
Wall provided an update to Council about the North Urban Growth Area (NUGA) Sewer Alternatives Project and the Water System Distribution Modeling Project.

I. City Administrator Miscellaneous Updates and Scheduling
Details: This is a placeholder for miscellaneous or scheduling items.
Presenter: Pete Capell, City Administrator
Capell informed Council about the October 19, 2015, State of the Community and Candidate Forum; Council decided to cancel the Workshop and Regular Council Meetings and hold special meetings on October 26, 2015, instead. Capell informed Council that the Salary Review Commission recommended no changes in compensation for 2016. He also stated that staff recently completed Washington Cities Insurance Authority (WCIA) training and WCIA completed their annual City audit.

V. COUNCIL COMMENTS AND REPORTS

Hazen commended Council for the fireworks conversation at the previous Council meeting. He attended the Camas-Washougal Fire Department 9-11 Commemoration Ceremony, the Camas Boosters Golf Tournament, will be a part of the October 19, 2015 Camas Youth Advisory Council (CYAC) Candidate Forum and will be attending the Parks Commission meeting.

Turk attended the Planning Commission meeting last week, which was primarily about marijuana issues for Camas.

Anderson reminded everyone about David Zavortink's retirement celebration and that he will be attending the upcoming East County Fire and Rescue (ECFR) meeting tomorrow.

Smith attended the Regional Transportation Council (RTC) meeting and the Camas-Washougal Chamber of Commerce Luncheon.

Higgins attended the C-Tran meeting and commented about the Clark County letter regarding public transportation and requesting representatives from each city.

Chaney attended the Camas-Washougal Fire Department 9-11 Commemoration Ceremony, the Camas Boosters Golf Tournament and the East County Ambulance Billing meeting.

Carter thanked staff for the Clark Regional Emergency Services Agency (CRESA) presentation today.

Mayor informed Council about the Clark County Parks Foundation Give More 24 fundraiser

on Thursday at Crown Park and invited Council to participate. He also commented about the Wellness program's Camas-Washougal vs. Battle Ground softball game he attended.

VI. PUBLIC COMMENTS

No one from the public wished to speak.

VII. ADJOURNMENT

The meeting adjourned at 5:54 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.