



**CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT**  
**Tuesday, September 4, 2018, 4:30 PM**  
**City Hall, 616 NE 4th Avenue**

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**I. CALL TO ORDER**

Mayor Pro Tem Chaney called the meeting to order at 4:30 p.m.

**II. ROLL CALL**

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Deanna Rusch, Melissa Smith and Shannon Turk

Staff: Jerry Acheson, Sam Adams, Bernie Bacon, Phil Bourquin, Debra Brooks, Pete Capell, Jennifer Gorsuch, Stephanie Hite, Cathy Huber Nickerson, Randy Miller, Shyla Nelson, Nick Swinhart, Connie Urquhart, Joe Vrtiska, Steve Wall and Alicia Harris (intern)

No one from the press was present

**III. PUBLIC COMMENTS**

No one from the public wished to speak.

**IV. WORKSHOP TOPICS**

**A. City of Camas Bill Pay Demonstration**

Presenter: Cathy Huber Nickerson, Finance Director

 [Camas Bill Pay Bookmark Insert in November Utility Bill](#)  
[Camas Flyer in September Utility Bill](#)

Huber-Nickerson introduced staff from the Finance Department and provided an overview demonstration of the new bill pay system for the City of Camas.

**B. City of Camas 2019 Property Tax Projections**

Presenter: Cathy Huber Nickerson, Finance Director

 [2019 Property Tax Presentation](#)

Huber-Nickerson provided an overview of the City's 2019 property tax projections.

- C. 2019-2020 Revenue Budget Overview Presentation  
Presenter: Cathy Huber Nickerson, Finance Director

 [2019-2020 Revenue Budget](#)

Huber-Nickerson provided an overview of the City's 2019-2020 revenue budget.

- D. North Shore Lacamas Legacy Lands  
Presenter: Jerry Acheson

 [North Shore Legacy Lands](#)

Acheson provided an overview of the status of Lacamas Lake north shore legacy lands. Staff will provide more funding information at a future Council Workshop Meeting.

- E. Wallis Engineering Consultant Services Amendment - Crown View Pump Station  
Presenter: Sam Adams, Utilities Manager

 [Staff Report - Wallis Contract Amendment](#)

This item will be placed on the September 17, 2018 Consent Agenda for Council's consideration.

- F. Bell & Associates Consultant Services Amendment - Solid Waste Plan  
Presenter: Sam Adams, Utilities Manager

 [Staff Report - Bell Associates Amendment](#)

This item will be placed on the September 17, 2018 Consent Agenda for Council's consideration.

- G. 2019 Timber Harvest Professional Services  
Presenter: Sam Adams, Utilities Manager

 [Staff Report - AKS Consultant Services](#)  
[AKS Consultant Services - 2019 Timber Harvest](#)

This item will be placed on the September 17, 2018 Consent Agenda for Council's consideration.

- H. Water and Sewer System Development Charge Update  
Presenter: Steve Wall, Public Works Director

 [Water-Sewer System Development Charges Update](#)

This item will be placed on the September 17, 2018 Consent Agenda for Council's consideration.

I. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

Wall informed Council that the Adams Street Improvements Community Development Block Grant (CDBG) project will open bids on September 11, 2018.

Wall stated that construction of the North Shore Sewer Transmission System project is fully complete and that the City's consultant has some minor items remaining before their work is finished.

Wall informed Council that staff will be using Class A Biosolids from the City's wastewater treatment plant to fertilize the Cemetery.

Wall and Capell provided additional information to Council regarding the potential transition of the Lacamas Lake Dams from Georgia Pacific to the City of Camas. Information was provided regarding State agency oversight, operations and insurance. Capell stated that staff will bring an action item to the next Regular Council Meeting to determine whether or not the City should take over ownership of the dams.

J. Community Development Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Phil Bourquin, Community Development Director

Bourquin provided an update about the status of the Holland Partner Group project located off of NW 38th Avenue.

K. City Administrator Miscellaneous Updates and Scheduling

Details: This is a placeholder for miscellaneous or scheduling items.

Presenter: Pete Capell, City Administrator

Capell commented about the East County Fire and Rescue (ECFR) letter he sent informing ECFR that City of Camas representatives do not plan to attend the meeting to discuss a possible merger.

Capell stated that he copied Council on a memo from Shawn MacPherson, City Attorney, which describes the City's Mayor replacement procedures. Accordingly, staff will post the vacancy notice in early October, allowing three weeks to respond; applicants must be a citizen of Camas for at least one year and be registered to vote. Staff will also schedule a special meeting to interview the candidates after the applications have been reviewed and verified.

Capell stated he will work on the application and interview questions with any Council Members who are not interested applying for the Mayor position.

## **V. COUNCIL COMMENTS AND REPORTS**

Smith attended the Parks & Recreation Commission meeting.

Carter attended the Downtown Camas Association (DCA) meeting and the "Camas Grad Night" Parade of Homes opening.

Anderson commented about East County Fire and Rescue (ECFR).

Hogan will attend the next Camas Washougal Economic Development Association (CWEDA) meeting.

Turk commented about the Finance Committee meeting.

## **VI. PUBLIC COMMENTS**

No one from the public wished to speak.

## **VII. ADJOURNMENT**

The meeting adjourned at 6:25 p.m.

NOTE: The City welcomes public meeting citizen participation. For accommodations; call 360.834.6864.