



CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT

Monday, December 21, 2015, 4:30 PM

City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan and Shannon Turk

Excused: Melissa Smith

Staff: Sam Adams, Bernie Bacon, Phil Bourquin, Pete Capell, Jennifer Gorsuch, Cathy Huber Nickerson, Leona Langlois, Robert Maul, Linda Swenton, Nick Swinhart, Steve Wall and Eliezza Soriano (intern)

Press: Heather Acheson, Camas-Washougal Post-Record

III. PUBLIC COMMENTS

Chris Kralik, 631 NW 18th Loop, Camas, commented about the Bonneville Power Administration (BPA).

IV. WORKSHOP TOPICS

A. Non-Represented Position Revision

Details: The position of Information Systems Manager was revised to Information Technology Director. This position description revision more accurately reflects the duties and responsibilities of the current position. The salary for this position was also adjusted due to a review of comparable data.

Presenter: Jennifer Gorsuch, Administrative Services Director

 [Memorandum to Council](#)
[Information Technology Director](#)

The resolution for this revision was also included on the December 21, 2015 Regular Meeting Agenda for Council's consideration.

B. Water System Hydrogeologic Support Services Contract Amendment

Details: The City has had a long-term contractual relationship with Pacific Groundwater Group (PGG) for on-going maintenance of groundwater monitoring stations and technical assistance in managing the City's groundwater sources for both short- and long-term needs. At the request of City staff, PGG has prepared the attached Scope of Work in the amount of \$15,000 to continue maintenance of the City's existing groundwater monitoring stations and provide other technical support on an as-needed basis. The amendment amount includes

work already completed in regards to the Steigerwald Wellfield Environmental Review Update and assistance regarding the 2015 Washington State Drought. Both of these tasks were beyond the work included in their current agreement. There is sufficient budget in the 2016 Water/ Sewer Fund Professional Services line item to support this effort.

Presenter: Steve Wall, Public Works Director

 [PGG Scope of Work](#)

This item will be placed on the January 4, 2015 Consent Agenda for Council's consideration.

C. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

Wall and Bourquin updated Council about the recent storm events and the communication tools to keep citizens informed. Wall and Capell informed Council about two December 21, 2015 Regular Meeting Agenda items that have been modified.

D. Community Development Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Phil Bourquin, Community Development Director

Bourquin informed Council about the Camas School District's ongoing working relationship with the City and about the High School's parking lot construction. Bourquin also commented about future economic development in the City.

E. City Administrator Miscellaneous Updates and Scheduling

Details: This is a placeholder for miscellaneous or scheduling items.

Presenter: Pete Capell, City Administrator

Capell reminded Council about the City's Annual Planning Conference on January 29-30, 2016. Capell commented about the upcoming Washington State Legislative Session in January.

V. COUNCIL COMMENTS AND REPORTS

Hazen commented about the Parks Commission meeting and his participation in the local Salvation Army bell-ringing events.

Chaney attended the City-Schools partnership meeting. Chaney commented about the City's parks and facilities reservation system.

Carter attended the SafeFire Indoor Shooting Range ribbon-cutting, the Library Board of Trustees and Planning Commission meetings.

Anderson attended the C-TRAN meeting and commented about the letter that will be sent to C-TRAN regarding their service enhancements. Anderson requested that the crude oil train letter sent earlier in the year be updated, returned to Council for review and submitted to the Oil Terminal record.

Hogan commented about the recent Hometown Holidays event and the Attic Gallery ribbon-cutting on January 8, 2016.

Turk attended the Planning Commission meeting and reminded everyone that there will be a Camas2035 community forum on January 14, 2016.

Mayor Higgins commended City staff for their efforts handling recent storm-related incidents throughout the City. Mayor also commented about future economic development in the City.

VI. PUBLIC COMMENTS

Chris Kralik, 631 NW 18th Loop, Camas, addressed the Council.

VII. ADJOURNMENT

The meeting adjourned at 5:29 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.