



## CITY COUNCIL REGULAR MEETING MINUTES

Monday, December 7, 2015, 7:00 PM

City Municipal Center, 616 NE 4th Avenue

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### I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith and Shannon Turk

Staff: Bernie Bacon, Phil Bourquin, Pete Capell, James Carothers, Jennifer Gorsuch, Cathy Huber Nickerson, Robert Maul, Shawn MacPherson, Steve Wall and Eliezza Soriano (intern)

Press: No one from the press was present

- A. City Attorney Shawn MacPherson administered the Oath of Office for Council Member Bonnie Carter in Position 1 of Ward 2 for the term ending December 31, 2015.

 [Oath of Office](#)

### IV. PUBLIC COMMENTS

No one from the public wished to speak.


### V. CONSENT AGENDA

- A. Approved the minutes of the November 16, 2015 Camas City Council Meeting and the Workshop minutes of November 16, 2015.

 [November 16, 2015 Camas City Council Workshop Meeting Minutes - Draft](#)  
[November 16, 2015 Camas City Council Regular Meeting Minutes - Draft](#)

- B. Approved claim checks numbered 127951-128103 in the amount of \$511,066.56.
- C. Authorized the write-off of five unpaid final utility bills in the amount of \$1,071.74. This amount represents outstanding water, sewer, garbage, recycling and storm water charges that are left unpaid by previous property owners. (Submitted by Pam O'Brien)
- D. Authorized the write-off of 62 utility accounts in the amount of \$9,831.45. These accounts represent unpaid water, sewer, garbage, recycling and storm water charges on closed accounts that were turned over to a collection agency. (Submitted by Pam O'Brien)
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- E. Authorized the write-off of 211 Emergency Medical Services (EMS) billings in the amount of \$179,570.65. These accounts represent billings prior to 2014 that have been submitted to a collection agency in which the City has not received payment. (Submitted by Pam O'Brien)
- F. Authorized the write-off of the November 2015 Emergency Medical Services (EMS) billings in the amount of \$87,576.27. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Pam O'Brien)
- G. Authorized Pay Estimate No. 15 to Nutter Corporation for Project S-565 NW 38th Avenue Phase 2 in the amount of \$62,119.66 for work completed through October 2015. (Submitted by James Carothers)

 [NW 38th Phase 2 Pay Estimate 15](#)

- H. Authorized Pay Estimate No. 1 to Michael Green Construction, Inc., for Project P-893 Washougal River Greenway Trail Overlook Terrace in the amount of \$49,736.43 for work completed through November 25, 2015. (Submitted by James Carothers)

 [Washougal Trail Overlook Pay Estimate 1](#)

**It was moved by Council Member Carter, seconded by Council Member Smith, to approve the Consent Agenda. The motion carried unanimously.**

## **VI. NON-AGENDA ITEMS**

- A. Staff

There were no comments from staff.

- B. Council

Anderson thanked the Building Department staff for decorating City Hall for the holidays.

## **VII. MAYOR**

- A. Announcements

Mayor Higgins had no announcements.

- B. Recognition of 15-Year Anniversary for Phil Bourquin, Community Development Director  
Details: Phil Bourquin celebrated 15 years of employment with the City of Camas on November 1, 2015, and Pete Capell, City Administrator, congratulated him on his achievements and presented him with his 15-year service pin.  
Presenter: Pete Capell, City Administrator

- C. Recognition of 10-Year Anniversary for Steve Hogan, Camas City Council Member  
Details: Steve Hogan celebrated 10 years of service with the City of Camas on November 1, 2015, and Mayor Scott Higgins congratulated him on his achievements and presented him with his 10-year service pin.  
Presenter: Scott Higgins, Mayor

## VIII. MEETING ITEMS

- A. Public Hearing Considering the Vacation of NW Utah Street  
Details: This hearing was to allow the public to comment on the proposed vacation of the NW Utah Street right-of-way stub located adjacent north of the north right-of-way line of NW 6th Place. Information on this proposal was provided in the attached staff report.  
Presenter: James Carothers, Engineering Manager

 [NW Utah Vacation Hearing Staff Report](#)

[NW Utah Agreement 11-09-15](#)

Mayor Scott Higgins opened and closed the public hearing at 7:09 p.m. as no one from the public wished to speak.

**It was moved by Council Member Turk, seconded by Council Member Smith, to direct the City Attorney to prepare the vacation ordinance to be brought back to Council, and that Mr. Anderson should comply with the terms of the agreement as a condition, which includes securing the public easement across lots 23 and 80 and constructing the drainage ditch within the northwest Utah Street right-of-way. The motion carried unanimously.**

- B. Public Hearing for the School District Capital Facilities Plans (CFP)  
Details: This was a public hearing to consider the 2015-2021 Camas, Evergreen and Washougal School District CFPs.  
Presenter: Phil Bourquin, Community Development Director

 [Staff Report School Capital Facilities Plans \(CFP\)](#)

[Camas CFP 2015-2021](#)

[Evergreen CFP 2015-2021](#)

[Letter Marnie Allen 061015](#)

[Washougal CFP 2015-2021](#)

Mayor Scott Higgins opened and closed the public hearing at 7:12 p.m. as no one from the public wished to speak.

**It was moved by Council Member Chaney, seconded by Council Member Hogan, to direct the City Attorney to prepare an ordinance for Council's consideration reflecting the proposal in this staff report for the School Capital Facilities Plans and this will be placed on the December 21, 2015 Regular Meeting Agenda. The motion carried unanimously.**

- C. Public Hearing for Lofts at Camas Meadows Development Agreement - Proposed Modification  
Details: City Council approved a Development Agreement for the Lofts at Camas Meadows under Resolution No. 15-004 in July of 2015. Prior to recording of the agreement, the design of the project was proposed to be modified from the proposal that was presented to Council. The modification is to Exhibit "F" of the agreement and specifically eliminates parking under the apartment units and to the rear of the property.  
Presenter: Phil Bourquin, Community Development Director

- [Narrative of Project Changes](#)
- [November 6, 2015 Letter](#)
- [Proposed Modifications - Renderings](#)
- [Prior Development Agreement Hearing Exhibit 16 - Renderings](#)
- [Material Board - 061215](#)
- [City Kirkland Agreement](#)
- [Exhibit A - Legal Description](#)
- [Exhibit B - Long Drive Agreement](#)
- [Exhibit C](#)
- [Exhibit D](#)
- [Exhibit E](#)
- [Exhibit F](#)
- [Exhibit G - Revised Development Standards](#)
- [Exhibit H](#)

Mayor Scott Higgins opened the public hearing at 7:18 p.m.

The following members of the public spoke:

Jonathon Dunn, Architect Portland, Oregon

Dean Kirkland, Kirkland Development

Andrew Gunther, PLS Engineering

Adam Kluka, 7021 NW Friberg-Strunk Street, Camas

Kirkland, Dunn and Bourquin addressed questions and comments that were made.

The public hearing was closed at 7:42 p.m.

**It was moved by Council Member Chaney, seconded by Council Member Carter, to deny the proposed amendment for Lofts at Camas Meadows development as presented before Council at this time. The motion passed by the following vote:**

**Yes:** Council Member Anderson, Council Member Carter, Council Member Chaney, Council Member Hazen, Council Member Hogan and Council Member Turk

**No:** Council Member Smith

D. Resolution No. 15-018 2016 Fee Schedule

Details: This resolution provides for the new fees rates for 2016 to be effective on January 1, 2016. These new fees rates are incorporated into the 2016 Budget. The Fee Schedule's incorporated rates have been adjusted for inflation as well as eliminating fees for services no longer provided by the City.

Presenter: Cathy Huber Nickerson, Finance Director

- [Resolution No. 15-018 Adopting Modified Fee Schedule for 2016 Budget](#)
- [2016 Budget Final Fee Schedule](#)


**It was moved by Council Member Turk, seconded by Council Member Anderson, that Resolution No. 15-018 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Hogan, seconded by Council Member Turk, that**

**Resolution No. 15-018 be adopted. The motion carried unanimously.**


- E. Resolution No. 15-021 Revising the Information Systems Manager Position and Adopting the 2016 Salary Scales for Non-Represented Positions  
Details: This resolution will revise the Information Systems Manager job description, title and salary scale effective January 1, 2016. The new title of the position will be Information Technology Director and this resolution will create the changes for that position. Additionally, this resolution will set the salary scales for all non-represented positions for 2016. The changed scales reflect a 2.5% cost-of-living increase over 2015 scales with the exception of the Information Technology Director and the Parks and Recreation Manager positions. These pay scales have been adjusted as a result of a review of position comparables and the incumbents will receive an approximate 6% wage adjustment above the cost-of-living increase.

Presenter: Jennifer Gorsuch, Administrative Services Director

-  [Resolution 15-021 2016 Non-Represented Position Changes](#)  
[Exhibit A - Information Technology Director Job Description](#)  
[Exhibit B - 2016 Non-Represented Salary Scales](#)

This item was pulled from the agenda and will be added to the December 21, 2015 Regular Meeting Agenda.

- F. Resolution No. 15-022 Grand Ridge Island Annexation  
Details: Staff presented the City Council with a resolution to set a public hearing date for the annexation of the Grand Ridge and Vista Del Rio II Subdivisions as unincorporated islands.  
Presenter: Robert Maul, Planning Manager

-  [Resolution No. 15-022](#)  
[Exhibit A](#)  
[Exhibit B Map](#)  
[Registered Voters in Grand Ridge](#)

**It was moved by Council Member Hogan, seconded by Council Member Anderson, that Resolution No. 15-022 be read by title only. The motion carried unanimously.**

**It was moved by Council Member Chaney, seconded by Council Member Anderson, that Resolution No. 15-022 be adopted. The motion carried unanimously.**

## **IX. PUBLIC COMMENTS**

No one from the public wished to speak.

## **X. ADJOURNMENT**

The meeting adjourned at 8:06 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.