



## CITY COUNCIL REGULAR MEETING MINUTES - DRAFT

Tuesday, February 16, 2016, 7:00 PM

City Municipal Center, 616 NE 4th Avenue

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### I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 7:00 p.m.

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith and Shannon Turk

Staff: Bernie Bacon, Phil Bourquin, Pete Capell, Jennifer Gorsuch, Cathy Huber Nickerson, Heather Rowley, David Schultz, Steve Wall and Alicia Pacheco (intern)

Press: No one from the press was present

### IV. PUBLIC COMMENTS

No one from the public wished to speak.

### V. CONSENT AGENDA

Mayor Higgins requested item H. Contract for Janitorial Services with S&S Janitorial be removed from the consent agenda for further discussion. The item was removed.

- A. Approved the minutes of the January 29 and 30, 2016 City of Camas Annual Planning Conference and the January 30, 2016 Special Council Meeting.

 [January 29, 2016 Camas City Council Planning Conference Minutes -Draft](#)  
[January 30, 2016 Camas City Council Planning Conference Minutes -Draft](#)  
[January 30, 2016 Camas City Council Special Meeting Minutes - Draft](#)

- B. Approved claim checks numbered 128674-128802 in the amount of \$918,745.52.
- C. Authorized the write-off of the January 2016 Emergency Medical Services (EMS) billings in the amount of \$63,675.00. This is the monthly uncollectable balance of Medicare and Medicaid accounts that are not collectable after receiving payments from Medicare, Medicaid and secondary insurance. (Submitted by Pam O'Brien)
- D. Approved the write-off of accounts receivable invoices in the amount of \$14,171.27. This amount represents fourteen unpaid invoices from 1998-2014 in which the City has exhausted all means of collection. A majority of the invoices are for damage to City property such as telephone poles, guard rails, etc. (Submitted by Pam O'Brien)
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- E. Authorized Pay Estimate No. 7 to McDonald Excavating, Inc. for Project WS-714 STEP Sewer Transmission Main in the amount of \$127,844.79 for work through January 31, 2016. This project is funded through a Public Works Trust Fund (PWTF) Loan. (Submitted by James Carothers)

 [Sewer Transmission Main Pay Estimate 7](#)

- F. Authorized Pay Estimate No. 8 to Rotschy, Inc. for Project WS-709C Slow Sand Water Treatment Plant in the amount of \$312,500.85 for work through January 31, 2016. This project is funded by a Drinking Water State Revolving Fund (SRF) Loan through the Washington State Department of Health. (Submitted by James Carothers)

 [Water Treatment Plant Pay Estimate 8](#)

- G. Authorized Pay Estimate No. 9 to AAA Septic Service for Project WS-748 STEP/STEF Tank Pumping in the amount of \$7,440.46 for work through January 31, 2016. This project provides for on-going pumping of STEP and STEF tanks throughout Camas and is funded by the Water/Sewer Fund. (Submitted by James Carothers)

 [STEP Tank Pumping Pay Estimate 9](#)

**It was moved by Council Member Smith, seconded by Council Member Carter, to approve the Consent Agenda. The motion carried unanimously.**

## **VI. ITEMS REMOVED FROM CONSENT AGENDA**

During the February 16, 2016 Council Workshop meeting, Capell stated that Chief Lackey recommended the contract be amended in Section 4. Background Check, to include an item 4. Local background check (City of Camas). Council agreed.

- A. Authorized the Mayor to sign the Contract for Janitorial Services with S&S Janitorial, which provides for janitorial services for all City of Camas buildings beginning March 1, 2016, ending December 31, 2019.

 [Contract for Janitorial Services with S&S Janitorial](#)

**It was moved by Council Member Smith, seconded by Council Member Anderson, to authorize the Mayor to sign the contract for janitorial services with S&S Janitorial with the added local background check by the Camas Police Department. The motion carried unanimously.**

## **VII. NON-AGENDA ITEMS**

- A. Staff

There were no comments from staff.

- B. Council

Chaney commented about the Camas School District 2016 School Bond.

## **VIII. MAYOR**

### **A. Announcements**

There were no announcements from Mayor Higgins.

### **B. Mayor's Volunteer Spirit Award**

 [021616 Bill and Sherri Smith.pdf](#)

Mayor Higgins presented Bill and Sherri Smith with a Volunteer Spirit Award.

## **IX. MEETING ITEMS**

There were no Regular Meeting items.

## **X. PUBLIC COMMENTS**

No one from the public wished to speak.

## **XI. EXECUTIVE SESSION**

### **A. Property Acquisition**

The meeting recessed at 7:08 p.m. for discussion about property acquisition. No further action will be taken. The meeting reconvened at 7:28 p.m.

## **XII. ADJOURNMENT**

The meeting adjourned at 7:28 p.m.

NOTE: The City welcomes the participation of all citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information, call 360.834.6864.