



CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT

Tuesday, September 6, 2016, 4:30 PM

City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, Melissa Smith and Shannon Turk

Excused: Greg Anderson

Staff: Phil Bourquin, Pete Capell, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Leona Langlois, Heather Rowley, Nick Swinhart, Connie Urquhart, Steve Wall and Alicia Pacheco (intern)

Press: No one from the press was present.


III. PUBLIC COMMENTS

Charity Feb, 1401 NW 7th Avenue, Camas, commented about City code.

IV. WORKSHOP TOPICS

- A. Proposed Revisions to Camas Municipal Code (CMC) Chapter 12.40 Cemetery Details: Staff reviewed CMC, Chapter 12.40 Cemetery and recommended revisions to reflect current practices and code language. The proposed revisions were presented at the Finance Committee, the Parks & Recreation Commission and the Administrative Committee meetings held in July and August. Staff highlighted the significant changes and reviewed next steps.

Presenter: Cathy Huber Nickerson, Finance Director

 [Proposed Revisions to CMC Chapter 12.40 Cemetery](#)

Huber Nickerson summarized the proposed revisions. An ordinance will be placed on the September 19, 2016, Regular Meeting Agenda for Council's consideration.

- B. Utility Tax Scenario Discussion

Details: During the August 15, 2016, Workshop meeting, staff presented a Utility Tax scenarios model. After the workshop, the model was provided to Council Members as well as City staff. Staff took questions and concerns from Council as part of the 2017-2018 Camas Biennial Budget preparation process.


Presenter: Cathy Huber Nickerson, Finance Director and Pete Capell, City Administrator

Huber Nickerson and Capell reviewed the scenarios model and responded to questions from Council. This item will be placed on the September 19, 2016 Workshop Meeting Agenda for further discussion.

C. Draft Ordinance to Include Chapter 2.30 in Camas Municipal Code (CMC) Establishing a Law Enforcement Officers and Firefighters (LEOFF) Disability Board

Details: Under state law (WAC 415-105), the City is required to provide medical coverage and cover medical expenses (mandatory and discretionary) for LEOFF I employees and retirees until deceased. Clark County has been processing the City's medical claims through the County's board. Due to the City's population reaching 20,000, a board must be created for the processing of medical reimbursement and disability claims. This ordinance will establish the board, with the intent to convene and begin processing the LEOFF I retiree claims effective January 1, 2017.

Presenter: Jennifer Gorsuch, Administrative Services Director

 [LEOFF Disability Board Staff Memo](#)
[Draft Ordinance Establishing a LEOFF Disability Board](#)

This item will be placed on the September 19, 2016 Regular Meeting Agenda for Council's consideration.

D. Community Development Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Phil Bourquin, Community Development Director

Bourquin reported that a resolution amending the Impact Fee Deferral Program will be coming to Council during the September 19, 2016, Council meeting.

E. Public Works Miscellaneous and Updates

Details: This is a placeholder for miscellaneous or emergent items.

Presenter: Steve Wall, Public Works Director

Wall provided updates about several projects, which included the transportation corridor analysis, the radio read water meter replacements and the solid waste planning.

F. City Administrator Miscellaneous Updates and Scheduling

Details: This is a placeholder for miscellaneous or scheduling items.

Presenter: Pete Capell, City Administrator

Capell announced the September 19, 2016, Council workshop will be a Special Meeting to begin at 4:00 p.m. and includes a joint meeting with the East County Fire and Rescue (ECFR) Commissioners.

Capell commented about the Classification and Compensation study.

Capell confirmed that the State of the Community meeting is scheduled for Tuesday, September 20, 2016, at 7:00 p.m. at Camas High School.

Capell commented about the Camas Municipal Pool.

Capell provided an overview of the Washington Cities Insurance Authority (WCIA) audit.

Capell announced the Salary Commission meeting has been scheduled for September 26, 2016.

V. COUNCIL COMMENTS AND REPORTS

Hogan commented about the Finance Committee.

Carter commented about the first day of school in Camas.

Turk attended a budget meeting in Vancouver and will be attending a meeting of East County Fire and Rescue (ECFR) next week.

Turk commented about volunteering at the Second Story Gallery during the Downtown Camas Association (DCA) First Friday.

Mayor Higgins commented about the Camas High School football game he attended, which included the launch of Camas Cares.

VI. PUBLIC COMMENTS

Chris Kralik, 631 NW 18th Loop, Camas, commented about Forest Home Road.

VII. ADJOURNMENT

The meeting adjourned at 5:37 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.