



CITY COUNCIL WORKSHOP MEETING MINUTES
Monday, February 2, 2015, 4:30 PM
City Municipal Center, 616 NE 4th Avenue

I. CALL TO ORDER

Mayor Scott Higgins called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Tim Hazen, Steve Hogan, and Shannon Turk

Excused: Melissa Smith

Staff: Bernie Bacon, Phil Bourquin, Pete Capell, Curleigh Carothers, Sarah Fox, Jim Hodges, Cathy Huber Nickerson, Eric Levison, Robert Maul, Nick Swinhart, and Steve Wall

Press: Heather Acheson, Camas-Washougal Post-Record

III. PUBLIC COMMENTS

No one from the public wished to speak.

IV. WORKSHOP TOPICS

A. 2014 Financial Review

Details: This presentation reviewed the financial performance of the City from the perspective of budget to actual, investment performance and status of short and long term debt. The presentation also provided an economic overview both nationally and regionally to provide context as well as provide the outlook for the next year.

Presenter: Cathy Huber Nickerson, Finance Director


 [Financial Performance 2014 4th Qtr](#)

Huber summarized the informational document. Discussion ensued.

B. 2015 Limited General Obligation Bonds Discussion

Details: This presentation discussed the potential sizing of the 2015 Limited General Obligation Bonds approved by City Council by Ordinance No. 2710 on July 21, 2014. Next steps were also discussed.

Presenter: Cathy Huber Nickerson, Finance Director

 [2015 Limited General Obligation Bond-updated 7.3mil](#)
[2015 Limited General Obligation Bond-updated 8.3mil](#)

This item will be placed on the February 17, 2015 Council Workshop Agenda.

- C. City of Camas Utility Billing Proposed Changes - Phase II
Details: This presentation reviewed the next round of proposed changes to utility billing practices including budget billing, low income assistance, filing of property liens and abandonment of service. Other items discussed included possible new fees and elimination of payment extensions.

Presenter: Cathy Huber Nickerson, Finance Director



[Utility Code Changes Phase 2](#)

[Utility Code Changes Phase 2-Summary](#)

An ordinance will be placed on the February 17, 2015 Regular Meeting Agenda.

- D. Ordinance No.15-003 Ratifying and Approving Various Loans with the State of Washington
Details: In updating all the City's debt files, it was discovered twelve loans were not approved by an ordinance with a public hearing preceding the motion. Rather these loans were approved through consent with the City Administrator's signature. It is the opinion of Bond Counsel for the City to correct the procedural approval of the loans with a motion of City Council to ratify the existing loans by an ordinance to be signed by the Mayor. Staff has developed a new process for all future loans and reviewed this new process during the Council Workshop.

Presenter: Cathy Huber Nickerson, Finance Director



[Ord 15-003 - Ordinance ratifying LoansCity of Camas](#)

This item will be placed on the February 17, 2015 Regular Meeting Agenda for Council's consideration.

- E. Lacamas Lake Water Quality Status
Details: Council requested an update on the Lacamas Lake water quality status and testing. Currently there is no active testing on Lacamas Lake or tributary systems. The last update by Clark County was the *Monitoring Report Lacamas Lake Annual Data Summary for 2007* (see attached). In 2010-11, the Department of Ecology gathered data in the Lacamas Basin tributaries to support work on developing a Total Maximum Daily Load (TMDL) for the basin. Discussion with Ecology anticipates that the TMDL will not be ready for public involvement and comment until 2017. Based on a discussion with Clark County staff, an effort similar to the 2007 study would cost in the neighborhood of \$10,000 to \$15,000 and may be helpful in developing trends in water quality over time. County staff noted that there is an active Vancouver Lake stakeholder group, which has similar concerns on algae, but there is not currently a stakeholder group for Lacamas Lake.

Presenter: Eric Levison, Retiring Public Works Director



[2004 Lacamas Lake Nutrient Loading and In-Lake Condition](#)

[2007 Lacamas Lake Monitoring summary](#)

[2011 Lacamas Creek Water Quality Study](#)

Levison summarized the informational documents. Discussion ensued.

- F. Department of Ecology Water Quality Standards Rulemaking
Details: The Department of Ecology has initiated a rule making process to update Washington Administrative Code (WAC) 173-201A to include Human Health Criteria (HHC) for 96 toxic chemicals to protect human health. The rule update includes new limits for the 96 toxic substances and implementation tools for Ecology to use in conjunction with the National Pollutant Discharge Elimination System (NPDES). This rule will affect all NPDES permitted dischargers, both public and private, for wastewater and stormwater. The Governor is also proposing legislation to work toward removing toxic substances at the source. These changes are driven by Federal Clean Water requirements. Staff provided an update on the rulemaking process.
Presenter: Eric Levison, Retiring Public Works Director

 [Water Quality Standards Rule Making](#)
[Water Quality Standards Update Background](#)
[Water Quality Standards Update Appendix B Chemicals](#)

Levison summarized the informational documents. Discussion ensued.

- G. Wastewater Treatment Plant NPDES Permit Update and Consultant Services
Details: The City has recently received a Draft NPDES Permit from the Department of Ecology for the wastewater treatment plant. Staff has begun a review of the draft permit and provided the City Council with a brief update on key provisions. A copy of the cover letter from Ecology is attached for reference that briefly describes the anticipated process Ecology will use to issue a final permit. Additionally, as proposed and discussed with Council at the October 20, 2014 Workshop, Gray & Osborne is assisting staff with a technical review of the draft permit and has provided the City with the attached Proposal for NPDES Permit Review assistance.
Presenter: Steve Wall, Public Works Director

 [NPDES Permit Review - Gray & Osborne Proposal](#)

The Gray & Osborne NPDES Permit Review Assistance Proposal will be placed on the February 17, 2015 Consent Agenda for Council's consideration.

- H. Jones Creek 2015 Timber Sale Professional Services Proposal
Details: The City opened bids for the Jones Creek 2015 Timber Sale on January 15, 2015. The highest bidder was High Cascade, Inc. in an amount of \$468,061. Additionally, AKS Engineering and Forestry has submitted the attached proposal in the amount of \$85,500 to provide construction administration and turbidity monitoring services for the project.
Presenter: Steve Wall, Public Works Director

 [Jones 2015 Construction Services Proposal AKS](#)

This item was also placed on the February 2, 2015 Consent agenda for Council's consideration. The AKS Engineering and Forestry Proposal will be placed on the February 17, 2015 Consent agenda for Council's consideration.

- I. Public Works Miscellaneous and Updates
There were no miscellaneous items or updates.

J. Lake Hills Subdivision Final Plat (File #FP14-05)

Details: Lake Hills Subdivision (file #SUB12-01) received preliminary plat approval April 6, 2013; to subdivide approximately 18.1 acres of residentially zoned land (R-10) into 53 single-family lots, with 11 lots along NW Lake Road and 42 lots that will be accessed from Hood Street. The property includes 2.6 acres of open space and will provide a local connector trail between NW Lake Road and Hood Street.

Presenter: Sarah Fox, Senior Planner


 [Lake Hills Final Plat Drawing](#)

This item was also placed on the February 2, 2015 Consent agenda for Council's consideration.

K. 2035 Vision Statement

Details: Over the past six months, under the guidance of the Vision Steering Committee, hundreds of community members have participated in two rounds of Camas 2035 outreach activities. The purpose of the first round was to identify Camas' strengths and understand what citizens value about Camas today. The purpose of the second round of outreach efforts was to validate the draft vision statement. On January 8, 2015, at the second vision summit, the participants discussed the survey results, and affirmed that the draft vision was a true reflection of their input. At the Planning Conference, Council discussed the vision statement and recommended amendments. The attached statement includes those recommendations.

Presenter: Phil Bourquin, Community Development Director; and Sarah Fox, Senior Planner


 Camas Vision Revised
Camas2035 Outreach Summary 1-6-15

A resolution to adopt the 2035 Vision Statement will be placed on the February 17, 2015 Regular Meeting Agenda for Council's consideration.

L. 2015 ADA Ramp and Sidewalk Improvements


Details: Bids were open on Tuesday, January 27, 2015, for Project S-598 2015 ADA Ramp and Sidewalk Improvements. The successful low bidder is Schmid and Sons, Inc. in the amount of \$21,676.21. This project addresses ADA access requests that have been identified by citizens of Camas. Included in these improvements are replacement of rough sidewalks adjacent to Crown Park on NE 15th Avenue and ADA parking and access improvements at the Oak Park Neighborhood Park on SE 8th Avenue. \$15,000 is budgeted for ADA improvements in 2015. The finance department will propose the reconciliation of the additional cost in an upcoming omnibus.

Presenter: James Carothers, Engineering Manager

 [215 ADA Improvements Bids](#)
[215 ADA Improvements Plan View](#)

This item was also placed on the February 2, 2015 Consent Agenda for Council's consideration.

M. NW Friberg and Goodwin Street Improvements
Details: Change Order No. 3 for project S-566 NW Friberg and Goodwin Street Improvements includes 13 additional required items totaling \$68,732.37, to the Contractor, McDonald Excavating, Inc. These items include an upgrade to the electrical service for the traffic signal, installation of over 15,000 square yards of geotechnical fabric to reinforce the underlying subgrade, the relocation of several utilities to accommodate a traffic signal pole, installation of irrigation piping not shown in the plans, extra saw-cutting above the bid quantity, and additional gabion rock, pipe fittings, and other miscellaneous items outside the scope of the original bid. A more detailed explanation of these additional items is provided on the attached change order. Also attached is a funding memorandum with the updated expenditures for the project. While the change orders total approximately \$156,000 or 3.8% of the original contract amount, the bid item overruns will total approximately \$291,000. The majority of these bid overruns are due to an underestimated amount of flagging time and the overexcavation and backfill of unsuitable roadway base. The overall additional costs above the bid items is nearly 10% of the original construction bid awarded. Payment for the additional cost of this project will be proposed as part of the general obligation bond to be presented to Council by the Finance Department.
Presenter: James Carothers, Engineering Manager

 [Friberg Change Order No. 3](#)
[Friberg Project Funding Memo 1-27-15](#)

This item was also placed on the February 2, 2015 Consent Agenda for Council's consideration.

- N. Community Development Miscellaneous and Updates
There were no miscellaneous items or updates.
- O. City Administrator Miscellaneous Updates and Scheduling
Capell shared that Camas-Washougal Babe Ruth did receive the "Baseball Tomorrow Fund" grant and work has begun on the new lighting system and scoreboard.

V. COUNCIL COMMENTS AND REPORTS

Council comments were deferred to the regular meeting.

VI. PUBLIC COMMENTS

No one from the public wished to speak.

VII. ADJOURNMENT

The meeting adjourned at 6:28 p.m.

NOTE: The City of Camas welcomes and encourages the participation of all of its citizens in the public meeting process. A special effort will be made to ensure that a person with special needs has the opportunity to participate. For more information, please call 360.834.6864.