



## Staff Report

*October 7, 2019 Council Workshop*

### **New Position Description – Parking Enforcement Officer**

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#### **INTRODUCTION/PURPOSE/SUMMARY:**

Attached is a new position description and salary scale for the position of Parking Enforcement Officer.

This position was previously in existence at the City, but during budget restrictions in approximately 2009, the position was combined with Code Enforcement, creating one full time position.

During the budget process last year, Council authorized the reinstatement of the full-time Code Enforcement position which allowed for a part-time Parking Enforcement Officer position in the 2019-2020 budget.

This Parking Enforcement position will be filled by Tami Strunk, who has voluntarily demoted from the Code Enforcement Officer position effective January 1, 2020.

Comparable data for this position was reviewed and the recommended salary range is attached.

If there are no concerns with the position, due to the fact that the position was already authorized by Council in the budget, it will be on the regular meeting agenda tonight, October 7, for approval.

**RECOMMENDATION/RECOMMENDED ACTION/ACTION REQUESTED:** This item has also been placed on the October 7, 2019 Regular Meeting Agenda for Council's consideration.