



CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT

Friday, January 27, 2017, 1:00 PM

Lacamas Lake Lodge, 227 NE Lake Road

ANNUAL PLANNING CONFERENCE - Day 1 of 2

I. OPENING STATEMENT (1:00 p.m.)

Mayor Scott Higgins introduced Jeff Snell, Camas School District Superintendent, who was present to facilitate the conference. Mr. Snell greeted everyone and conducted a team-building exercise.

In attendance were Mayor Scott Higgins and Council Members Bonnie Carter, Greg Anderson, Tim Hazen, Steve Hogan, Melissa Smith and Shannon Turk. Council Member Don Chaney was excused

Staff members present were Jerry Acheson, Sam Adams, Bernie Bacon, Phil Bourquin, Pete Capell, Sherry Coulter, Bob Cunningham, Sarah Fox, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Robert Maul, Pam O'Brien, Heather Rowley, Nick Swinhart, Connie Urquhart and Steve Wall.

Holly Valkama and Rob Fenty from 1961 Consulting LLC were present for the Strategic Plan Kickoff topic presentation. Heather Acheson from the Camas-Washougal Post-Record was also in attendance.

II. PLANNING CONFERENCE TOPICS

A. Strategic Plan Kickoff (1:15 p.m.)

Details: This presentation is the kickoff for the Strategic Planning process that will take place over the next six months. The purpose of this session is to explain the process and begin to get direction from Council. In the future, there will be one-on-one meetings with Council Members and meetings with staff and community focus groups. The team will report back to Council periodically at Workshops during the next six months. Presenter: Holly Valkama, Principal, and Rob Fenty, Principal, both with 1961 Consulting LLC

 [Strategic Plan Kickoff](#)

Valkama and Fenty provided an overview of the Strategic Planning process. They conducted an exercise to identify the aspirations for the City, which were compiled on a list provide by the Council Members and Mayor Higgins.


III. BREAK (2:30 p.m.)

The conference went into a recess at 2:30 p.m. for a short break. The conference reconvened at 2:45 p.m.

A. Fallen Leaf Lake Master Plan

Details: The Fallen Leaf Lake Master Plan will help guide the City to improve public access while preserving its natural environment.

Presenter: Jerry Acheson, Parks & Recreation Manager

 [Fallen Leaf Lake Master Plan](#)
[Fallen Leaf Lake Master Plan Presentation](#)

Acheson provided an opening remark and introduced Juanita Rogers, Berger ABAM, who provided an overview of the Fallen Leaf Lake Master Plan and discussion ensued.

B. North Shore Lacamas Lake Visioning Plan (3:07 p.m.)

Details: The North Shore Lacamas Lake Visioning Plan is intended to serve as a conceptual framework to guide future conservation and recreation planning efforts for the North Shore area of Lacamas Lake.

Presenter: Jerry Acheson, Parks & Recreation Manager

 [North Shore Lacamas Lake Visioning Plan](#)
[North Shore Lacamas Lake Visioning Presentation](#)

Acheson provided an opening remark and introduced Dan Roix, Columbia Land Trust, and Jeff Kruger, JK Environmentals, who provided an overview of the North Shore Lacamas Lake Visioning Plan. Discussion ensued.

C. Community Development Work Plan (3:30 p.m.)

Details: Community Development Department presentation on work plan, growth update, and priorities for 2017-18.

Presenter: Phil Bourquin, Community Development Director

 [2017 Community Development Update](#)

Bourquin provided an overview of the Community Development Work Plan. Discussion ensued.

D. Camas Public Library Update (4:00 p.m.)

Details: Staff will provide an update to include the Library Director's first six months as the Department Head. The presentation will include an overview of initial observations, what the Library has been working on, what's next for 2017, and possibilities for the future. The Library Board of Trustees will also be on hand for a question and answers segment following the presentation.

Presenter: Connie Urquhart, Library Director

 [Library Planning Conference 2017](#)

Urquhart introduced the Library Board of Trustees attendees; Shawn High, Laura

Felter, Jennifer Colbert, Carolee Dewars and Julie Hill. Urquhart provided an update to Council about the Camas Public Library. Discussion ensued.

IV. PUBLIC COMMENTS (4:55 p.m.)

No one from the public wished to speak.

V. SCHOOL BOARD JOINT MEETING AND DINNER (5:00 p.m.)

Additional attendees for the School Board Joint Meeting were Lisa Greseth, Julie Rotz, Connie Hennessey, Doug Quinn, Casey O'Dell, Heidi Rosenberg and Mary Weishaar.

- B. North Shore Sewer and Water Transmission System Project Update (5:45 p.m.)
Details: City staff, with support from the OTAK and CH2M consultant teams, are nearing design completion on the North Shore Sewer Transmission System Project and anticipate advertising for bids in February 2017. The project includes three sewer pump stations, approximately 4.5 miles of sewer transmission piping and will include a new pedestrian bridge over the Lacamas Lake/Round Lake Channel. In partnership with the Camas School District, the project will also include approximately 2.3 miles of water transmission main to serve the new Lacamas Heights Elementary School. Staff will provide a brief update on the project, primarily focusing on the construction sequencing and impacts to traffic throughout the duration of the year-long project.
Presenter: Steve Wall, Public Works Director

 [North Shore Project Update - Council Retreat Final](#)

Wall provided an overview of the North Shore Sewer and Transmission System project and discussion ensued.

- B. Camas School District Projects Update
Details: School District staff will update the Council and Board of the current School District projects.
Presenter: Heidi Rosenberg, Camas School District's Capital Programs Director
Rosenberg provided an overview of the Camas School District Projects and discussion ensued.

- C. Merging Recreation Programs (6:00 p.m.)
Details: Staff will provide a brief report regarding the status of merging City of Camas Recreation Programs into Community Education.
Presenter: Pete Capell, City Administrator; Jerry Acheson, Parks & Recreation Manager; and Mary Weishaar, Camas Community Education Director
Capell provided an overview of the merging of the City of Camas Recreation programs into Community Education.

VI. ADJOURNMENT OF PLANNING CONFERENCE (6:30 p.m.)

The meeting was adjourned at 6:18 p.m.

NOTE: The City welcomes participation of its citizens in the public meeting process. Effort will be made to ensure anyone with special needs can participate. For more information call 360.834.6864.