



CITY COUNCIL WORKSHOP MEETING MINUTES - DRAFT
Tuesday, January 22, 2019, 4:30 PM
City Hall, 616 NE 4th Ave

I. CALL TO ORDER

Mayor Shannon Turk called the meeting to order at 4:30 p.m.

II. ROLL CALL

Present: Greg Anderson, Bonnie Carter, Don Chaney, Steve Hogan, Deanna Rusch, Melissa Smith and Ellen Burton

Staff: Sam Adams, Phil Bourquin, Pete Capell, James Carothers, Jennifer Gorsuch, Cathy Huber Nickerson, Mitch Lackey, Heather Rowley, Nicolle Sorenson, Nick Swinhart, Connie Urquhart and Steve Wall

Press: No one from the press was present

III. PUBLIC COMMENTS

Emma Cox, Camas, commented about student representation at Council meetings.

IV. WORKSHOP TOPICS

A. Finance Department Staffing Plan

Presenters: Jennifer Gorsuch, Administrative Services Director and Cathy Huber Nickerson, Finance Director

 [Staff Report](#)

[Finance Department Organizational Chart](#)

Gorsuch summarized the staffing plan and responded to Council's questions.

B. 2019 STEP Tank Pumping Contract Extension

Presenter: Sam Adams, Utilities Manager

 [Staff Report](#)

[2019 Bid Proposal](#)

[2019 STEP Pumping Extension Agreement](#)

This item will be placed on the February 4, 2019 Consent Agenda for Council's consideration.

- C. General Sewer Plan Update Professional Services with Carollo Engineering
Presenter: Sam Adams, Utilities Manager

 [Staff Report](#)

[Wastewater Engineering Report Scope](#)

[General Sewer Plan Scope](#)

[Operations and Maintenance Manual Scope](#)

This item will be placed on the February 4, 2019 Consent Agenda for Council's consideration.

- D. Lacamas Creek Sewer Pump Station Design Consultant Contract
Presenter: James Carothers, Engineering Manager

 [Staff Report](#)

[Lacamas Creek Pump Station Design Scope and Budget](#)

This item will be placed on a future Regular Meeting Agenda for Council's consideration.

- E. Two Hour Parking Spaces on NE Birch Street
Presenter: James Carothers, Engineering Manager

 [Staff Report](#)

[Camas Family Health Center Owner's Parking Request](#)

This item will be placed on the February 4, 2019 Regular Meeting Agenda for Council's consideration.

- F. Public Works Miscellaneous and Updates
Details: This is a placeholder for miscellaneous or emergent items.
Presenter: Steve Wall, Public Works Director

Wall provided an update about the Larkspur Improvement project and the City's water system plan.

Carter inquired about storm debris and street sweeping. Wall responded.

- G. Community Development Miscellaneous and Updates
Details: This is a placeholder for miscellaneous or emergent items.
Presenter: Phil Bourquin, Community Development Director

Bourquin summarized the street naming manual and process. He stated that two street name inquiries had been received by staff.

- H. City Administrator Miscellaneous Updates and Scheduling
Details: This is a placeholder for miscellaneous or scheduling items.
Presenter: Pete Capell, City Administrator

Capell stated the Planning Conference is Friday, January 25, from 1:00 to 5:00 p.m. and Saturday, January 26, from 9:00 a.m. to 1p.m. at Lacamas Lake Lodge.

Capell announced the Lacamas Lake Elementary School tour on Wednesday, January 23, 2019, and the dedication of Nan Henriksen Way and Discovery High School tour on Thursday, January 24, 2019.

V. COUNCIL COMMENTS AND REPORTS

Smith commented about the C-TRAN board and the Camas-Washougal Chamber of Commerce golf tournament. She announced that she would not be present for today's Regular Meeting.

Carter attended the Downtown Camas Association's (DCA) planning retreat.

Anderson attended a meeting with East County Fire and Rescue (ECFR) and the Administrative Committee meeting.

Hogan attended the Finance Committee meeting and will attend a meeting of the Camas-Washougal Economic Development Association (CWEDA).

Chaney commented about the ECFR agreement termination; Capell responded. He also commented about Clark Regional Emergency Services Agency (CRESA) and the City/Schools meeting he attended.

Hogan inquired about the CRESA communication failure and Chaney responded.

Burton commented about joining the City Council.

Mayor Turk stated the Council and citizen appointments would be on the February 4, 2019 agenda.

VI. PUBLIC COMMENTS

Emma Cox, Camas, commented about the Camas Youth Advisory Council (CYAC).

VII. ADJOURNMENT

The meeting adjourned at 5:27 p.m.

NOTE: The City welcomes public meeting citizen participation. For accommodations; call 360.834.6864.