



## Camas Shoreline Master Program: Periodic Review Public Participation Plan

### Introduction

The City of Camas is undertaking a periodic review of its Shoreline Master Program (SMP), as required by the Washington State Shoreline Management Act (SMA), RCW 90.58.080(4). The SMA requires each SMP be reviewed and revised, if needed, on an eight-year schedule established by the Legislature. The review ensures the SMP stays current with changes in laws and rules, remains consistent with other City plans and regulations, and is responsive to changed circumstances, new information and improved data.

A Public Participation Plan is required to describe how the city will encourage early and continuous public participation throughout the process of reviewing the SMP.

This Public Participation Plan describes the steps that the city will take to provide opportunities for public engagement and public comment, as well as the city contact information and web addresses. This plan is in addition to any other minimum requirements for public participation required by Camas Municipal Code ("CMC") [Section 18.55.320 – Type IV Legislative Process](#). This plan is a working document and will be adjusted as needed to provide for the greatest and broadest public participation.

### 1.0 Public Participation Goals

- Provide interested parties with timely information, an understanding of the process, and multiple opportunities to review and comment on proposed amendments to the SMP.
- Actively solicit information from citizens, property owners and stakeholders about their concerns, questions and priorities for the Periodic Review process.
- Encourage interested parties to informally review and comment on proposed changes to the SMP throughout the process and provide those comments to decision makers.
- Provide forums for formal public input at project milestones prior to decision-making by local officials.
- Consult and consider recommendations from neighboring jurisdictions, federal and state agencies, and Native American tribes.

### 2.0 Public Participation Opportunities

Camas is committed to providing multiple opportunities for public participation throughout the process. The city will use a variety of communication tools to inform the public and encourage their participation, including the following:

#### 2.1 Website

The city's Planning Division website will include information on a "Shoreline Master Program" page (<http://www.cityofcamas.us/planning/>) where interested parties can access status updates, draft documents, official notices, minutes and other project information. The webpage will be the primary repository of all information related to the Periodic Review process. The page will include who to contact for more information and an email link for questions and comments.

## 2.2 Technical Advisory Committee

The SMP review will begin with the Technical Advisory Committee (TAC). Citizen members of this committee were selected based on their experience with shoreline permits. It is anticipated that the TAC will provide detailed review and comments that will frame subsequent staff work. The public will be invited to interact and provide comments during these meetings. Comments received during the meetings will be posted on the Periodic Review webpage.

## 2.3 Notice mailing list

An email list of interested parties will be created, advertised and maintained by the city. The list will be used to notify interested parties regarding Periodic Review progress and participation opportunities. Interested parties will be added to the email list by contacting the Planning Department.

## 2.4 Comment

Interested parties will be encouraged to provide comments to Camas by letter or email throughout the entire update. All comments will be forwarded to the City Council and Planning Commission. The Periodic Review webpage will be the central repository for information under consideration. Documents will be available for review at the Camas Planning Department, and copies will be provided at the established copying cost.

## 2.5 Planning Commission and City Council

The city's decision makers will provide detailed review and recommendations during at least one workshop session preceding the public hearing. Interested parties are encouraged to attend and provide comments during public workshop deliberations and public hearings.

## 2.6 News media

The Camas-Post Record will be kept up-to-date on the Periodic Review process and receive copies of all official notices.

## 3.0 List of stakeholders

Camas will engage the following stakeholders:

- City Council
- Planning Commission
- Camas Shoreline Management Review Committee
- Local environmental/ecological firms
- Shoreline property owners (*Note: Letters will be sent to property owners inviting them to join the email list of interested parties.*)
- Adjacent jurisdictions (Clark County, Vancouver, Washougal)

## 4.0 Public Participation Timeline

The following is a **general timeline** including anticipated public participation opportunities. The city will coordinate with the Department of Ecology throughout the process. A detailed timeline will be posted on the city's webpage.



## 5.0 Public Comment Periods and Hearings

The Planning Commission will conduct a public hearing to solicit input on the Periodic Review. The City Council will hold a public hearing before final adoption.

The city will coordinate with the Department of Ecology on public notification of comment periods and hearings to take advantage of Ecology's optional SMP amendment process that allows for a combined state-local comment period (WAC 173-26-104).

Public notice of all hearings will state who is holding the comment period and hearing, the date and time, and the location of the public hearing. Notices will be published at city hall, Camas Library, the city's website, and in the legal section of the Camas Post Record. A notice will be sent to the email list (2.3, above) and the Department of Ecology.